

**ATLANTIC COUNTY UTILITIES AUTHORITY
DECEMBER 17, 2020 - 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey**

AGENDA

1. Call to order and Sunshine Law announcement
2. Flag salute
3. Roll call
4. Approval of Minutes:
Meeting of November 19, 2020
5. Board committee reports:
Treasurer's report - Mr. Akers
Personnel – Mr. Lyons
Finance/Insurance/Audit - Mrs. Pfrommer
Building/Real Estate – Mrs. Ward
Engineering/Maintenance – Mr. Sarkos
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mr. Berenato
6. Public and Board comments
7. Proposed Resolutions:

FINANCE (Mrs. Pfrommer, Chair):

Resolution 20-12-320: Adopting Wastewater Rates, Fees and Charges.

Explanation: Rate hearing to set fees and charges effective January 1, 2021.

Resolution 20-12-321: Adopting Solid Waste Rates, Fees and Charges.

Explanation: Rate hearing to set fees and charges effective January 1, 2021.

WASTEWATER (Mr. Berenato, Chair):

Resolution 20-12-322: Authorizing the award of an alternate method contract to Chavond-Barry Engineering for consulting services. Amount of contract is not to exceed \$167,500.00 for the contract term January 1, 2021 to December 31, 2021.

Explanation: This contract is for routine consulting services related to Title V Permitting for the Authority's Bio Solids Multiple Hearth Incinerator and its associated Air Emission Equipment.

Resolution 20-12-369: Authorizing execution of a Material Transfer Agreement for HHS Wastewater Surveillance Project.

Explanation: ACUA Wastewater Treatment Plant has been accepted to participate in Phase I of the COVID-19 Wastewater Surveillance Project.

SOLID WASTE (Mr. Akers, Chair):

Resolution 20-12-323: Authorizing the award of an Alternate Method Contract to French & Parrello Associates for Annual Reports at the Atlantic County Utilities Authority. Amount is not to exceed \$18,060.00 for contract term January 1, 2021 to December 31, 2021.

Explanation: For preparation of certain Annual Reports as required by the NJDEP.

Resolution 20-12-324: Authorizing the award of a Professional Services Contract to SCS Engineers for Consulting Engineering Services. The amount is not to exceed \$13,000.00 for the contract term January 1, 2021 to December 31, 2021.

Explanation: For 2021 Quarterly Surface Emission Monitoring.

Resolution 20-12-325: Authorizing the award of a contract to Cascade Engineering for 2021 Supply of 96-Gallon Wheeled Carts through the Sourcewell Government Purchasing System.

Explanation: The amount is not to exceed \$165,000.00 for the contract term

Resolution 20-12-326: Authorizing the award of a contract to T.M. Fitzgerald for 2021 Supply of 20-Gallon Recycling Buckets through the Education Services Commission of New Jersey.

Explanation: The amount is not to exceed \$35,000.00 for the contract term January 1, 2021 to December 31, 2021.

Resolution 20-12-327: Authorizing the award of a contract to HERC Rentals, Inc. for Heavy Equipment Rental through the Omnia Partners National Cooperative. Cost is \$49,463.00 for contract term January 1, 2021 to December 31, 2021.

Explanation: For the rental of jockey truck to support the transfer of single stream recyclables to market.

Resolution 20-12-328: Authorizing a contract amendment to Alternate Method contract with Marks Environmental, Inc. for Landfill Source Investigation. Extending contract term to December 31, 2021. Amount of increase is \$18,240.00.

Explanation: To cover costs associated with COVID-19 & additional correspondence with NJDEP.

Resolution 20-12-329: Authorizing a contract with M.L. Ruberton Construction Company, Inc. for Marketing of Recyclable/Reusable Material.

Explanation: Renewal of contract for contract term January 1, 2021 to June 30, 2021, at the rate of \$13.00 per ton. Amount of revenue to the Authority is approximately \$130,000.00.

Resolution 20-12-330: Authorizing a Shared Services Agreement with the Borough of Folsom for Trash Collection Services.

Explanation: The initial term is January 1, 2021 to December 31, 2021, and automatically extending for additional one-year periods effective January 1, 2022 to December 31, 2025. The amount of revenue to the Authority is \$398,262.00 plus associated tip fees.

Resolution 20-12-331: Authorizing a Shared Services Agreement with the City of Estell Manor for Solid Waste Collection and Roll-Off Container Services.

Explanation: The initial term is January 1, 2021 to December 31, 2021 and automatically extending for additional one-year periods effective January 1, 2022 to December 31, 2025. The annual revenue to the Authority for the initial term is \$86,816.00 plus \$184.00 per pull for roll-off services.

Resolution 20-12-332: Rescinding ACUA Resolution 20-11-292 and Authorizing a rider to Shared Services Agreement with Buena Vista Township for Solid Waste, Bulky Waste and Recycling Collection Services (contract expiring January 31, 2021).

Explanation: Delaying service to Cranbury Run mobile home park until March 2022.

Resolution 20-12-333: Authorizing a Hold Harmless Agreement between the Atlantic County Utilities Authority and Gold Medal.

Explanation: In conjunction with Hamilton Township SW Collections agreement.

Resolution 20-12-334: Authorizing a Rider to the Agreement Between The Atlantic County Utilities Authority and The Cumberland County Improvement Authority For Use of Office Space, Routine Vehicle Repairs & Maintenance of CNG Vehicles, For the Purchase of CNG Fuel For Fleet To Be Utilized Pursuant to the Terms of the Contract with a Cumberland County Municipality. Amount of increase is \$558,914.00.

Explanation: Amending agreement to concur with Bridgeton collections beginning January 1, 2021.

Resolution 20-12-335: Authorizing an amendment to the Shared Services Agreement Between the Atlantic County Utilities Authority and the Township of Hamilton for Solid Waste Collection Services.

Explanation: To finalize the cost of carts.

Resolution 20-12-336: Amending Rules and Regulations for Solid Waste Disposal at Atlantic County Utilities Authority Facilities.

Explanation: For use of the Solid Waste and Recycling Facilities for 2021.

ENGINEERING (Mr. Sarkos, Chair):

Resolution 20-12-337: Authorizing the award of an Emergency Contract to Simpson & Brown for Wellington Avenue easement repairs. Cost is \$93,747.19.

Explanation: To repair groundwater surging issue in slip-lined section of Ventnor/Margate Forcemain

Resolution 20-12-338: Designating 2021 Public Agency Compliance Officer.

Explanation: Appointing Nicole Stellaccio, Senior Engineer, to be ACUA's Public Agency Compliance Officer as required by the New Jersey Division of Contract Compliance.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT (Mr. Sarkos, Chair):

Resolution 20-12-339: Authorizing the award of a contract in Bid No. 2020- SW-13 for Solid Rubber Bucket Assemblies to SETCO, Inc.. Amount is not to exceed \$100,000.00 for 2-year term from January 1, 2021 to December 31, 2022. The proposal amount reflects Lump Sum Price for comparative purposes. The vendor has agreed to extend pricing to ACUA Cooperative Pricing System Members.

Explanation: Awarded to lowest responsible bidder.

Resolution 20-12-340: Authorizing award of contract in Bid 2020-SW-14 for Factory Authorized Shop, Field Labor and Supply Replacement Repair Parts for Morbark 1200XL Tub Grinder to Deacon Equipment Co., Inc. Amount is not to exceed \$100,000.00 for 2-year contract term from January 1, 2021 to December 31, 2022. The proposal amount reflects Lump Sum Price for comparative purposes. The vendor has agreed to extend pricing to ACUA Cooperative Pricing System Members.

Explanation: Awarded to lowest responsible bidder.

Resolution 20-12-341: Authorizing award of contract to GranTurk Equipment Co. for Parts & Repairs for Road Maintenance Equipment through NJ Start State Contract. Amount is not to exceed \$7,000.00 for contract term January 1, 2021 to January 29, 2021.

Explanation: Extending contract term.

Resolution 20-12-342: Authorizing award of contract to Jesco, Inc. for John Deere Parts & Repairs through ESCNJ Cooperative Purchasing Program. Amount is not to exceed \$6,000.00 for contract term January 1, 2021 to February 21, 2021.

Explanation: Extending contract term.

Resolution 20-12-343: Authorizing award of contract to Applied Industrial Technologies for Wastewater Industrial Maintenance Supplies and Repairs through the Omnia Partners National Cooperative. Amount is \$96,325.00.

Explanation: For Centrifuge G2-120 rebuild.

Resolution 20-12-344: Authorizing award of contract to Vermeer North Atlantic for (1) One 2020 TR626 Trommel Screener through the Sourcewell Cooperative Purchasing System. Cost is \$365,789.00.

Resolution 20-12-345: Authorizing award of contract to Groff Tractor for 1021GXR Loader through the Sourcewell Cooperative Purchasing System. Cost is \$420,000.00.

Resolution 20-12-346: Authorizing a contract amendment to contract with Graybar Electrical Technologies, Inc. for Electrical Equipment & Supplies through the Omnia Partners National Cooperative. Amount of increase is \$7,700.00.

Explanation: For CPU repairs to at the Wastewater Treatment Plant.

Resolution 20-12-347: Authorizing award of contract to Verizon Wireless for Wireless Devices and Services through NJ Start State Contract. Amount is not to exceed \$18,000.00 for the contract term January 1, 2021 to February 28, 2021.

Explanation: For cellular services for mobile phones and cell modems for pump stations.

Resolution 20-12-348: Authorizing award of contract to KDI Office Technology for Lease of Copiers and Supplies through the Omnia Partners National Cooperative.

Explanation: For lease of ten (10) copiers and supplies. Cost is not to exceed \$75,000.00 for 36-month contract.

Resolution 20-12-349: Authorizing the award of an alternate method contract to Cargas Systems, Inc. for Adaptable Support Services. Amount is not to exceed \$39,599.68 for contract term January 1, 2021 to December 31, 2021.

Explanation: Support services for HR dynamics, employee databases, and CRM and Waste Flow Management systems.

Resolution 20-12-350: Authorizing the award of an alternate method contract to Ancero, LLC for Microsoft Support Services. Amount not to exceed \$38,000.00 for contract term January 1, 2021 to December 31, 2021.

Explanation: For support services including email, server virtualization and data backup.

Resolution 20-12-351: Authorizing award of contract for Website Development and Redesign to Planeteria Media. Cost is \$76,050.00.

Explanation: To redesign ACUA's website as our current software will no longer be supported.

PERSONNEL/BENEFITS (Mr. Lyons, Chair):

Resolution 20-12-352: Authorizing participation in the New Jersey State Health Benefits Plan. Amount not to exceed \$6,437,931.00

Explanation: Contract for health benefits for active and retired employees for calendar year 2021.

Resolution 20-12-353 Authorizing participation in the State of New Jersey Employee Health Benefits Prescription Plan. Amount not to exceed \$879,887.00.

Explanation: Prescription benefits for active employees for calendar year 2021.

Resolution 20-12-354: Authorizing an agreement with Lincoln National Life Insurance Company for Extraordinary, Unspecifiable Services for Short-Term Disability Insurance Coverage.

Explanation: Cost is \$122,459.00 for contract term January 1, 2021 to December 31, 2022.

Resolution 20-12-355: Amending Atlantic County Utilities Authority 2021 Salary Guide.

Explanation: Approves a 2% increase for Non-Union employees and adding the job title Senior HR Specialist.

Resolution 20-12-366: Authorizing an Unpaid Medical Leave of Absence for a Solid Waste Division Employee.

Resolution 20-12-367: Authorizing an Unpaid Medical Leave of Absence for a Solid Waste Division Employee.

Explanation: Extending leave of absence.

Resolution 20-12-368: Authorizing a contract amendment to contract with Delta Dental Plan of New Jersey, Inc. for Premier and Preferred Programs. Amount of increase is \$15,000.00.

Explanation: Due to higher than anticipated employee utilization of the Preferred program.

FINANCE/AUDIT (Mrs. Pfrommer, Chair):

Resolution 20-12-356: Introducing 2021 Wastewater Division Budget.

Resolution 20-12-357: Introducing 2021 Solid Waste Division Budget.

Resolution 20-12-358: Authorizing award of contract to Grainger Parts Operations, Inc. under State Contract for Safety Boots. Amount is not to exceed \$70,500.00 for contract term January 1, 2021 to December 31, 2021.

Resolution 20-12-359: Authorizing award of contract to Grainger Parts Operations, Inc. under State Contract for Safety Supplies & Equipment. Amount is \$25,500.00 for contract term January 1, 2021 to December 31, 2021.

Resolution 20-12-360: Authorizing award of contract Fastenal, Inc. under State Contract for Industrial/MRO Supplies & Equipment. Amount is \$68,100.00 for contract term January 1, 2021 to December 31, 2021.

Resolution 20-12-361: Authorizing contract amendment to contract with Cintas, The Uniform People, for Procurement of Uniforms through the OMNIA Government Purchasing Alliance. Amount of increase is \$24,402.66 for contract term January 1, 2021 to March 30, 2021.

Explanation: Extending contract term.

Resolution 20-12-362: Authorizes Participation in the The Atlantic County Insurance Fund Commission for a three-year term. Total amount is not to exceed \$5,180,592.61.

Resolution 20-12-363: Authorizing award of a Professional Services Contract for Professional Auditing Services to Mercadien, PC. Amount is not to exceed \$52,939.00 for contract term January 1, 2021 to December 31, 2021.

Explanation: For 2020 Annual Audit and 2021 Escrow Audits.

Resolution 20-12-364: Authorizing award of contract for Credit Card Processing Services to Fulton Bank, N.A.

Explanation: Cost is \$300,000.00 for the 3-year contract period February 1, 2021 to January 31, 2024 with the option to extend for two (2) additional one (1) year terms

Resolution 20-12-365: Authorizing payment of certain expenditures. \$4,510,466.40

8. Adjourn