

ATLANTIC COUNTY UTILITIES AUTHORITY
December 15, 2022 - 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey

AGENDA

1. Call to order and Sunshine Law announcement
2. Flag salute
3. Roll call
4. Approval of Minutes:
Meeting of November 17, 2022
5. Board committee reports:
Treasurer's report - Mr. Berenato
Personnel – Ms. Mento
Finance/Audit - Mrs. Pfrommer
Engineering – Mr. Lyons
Centralized Maintenance & Asset Management – Mr. Berenato
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mrs. Ward
6. Public and Board comments
7. Wastewater and Solid Waste Rate Hearings
8. Proposed Resolutions:

FINANCE (Mrs. Pfrommer, Chair):

Resolution 22-12-270: Adopting Wastewater Rates, Fees and Charges.

Explanation: Rate hearing to set fees and charges effective January 1, 2023.

Resolution 22-12-271: Adopting Solid Waste Rates, Fees and Charges.

Explanation: Rate hearing to set fees and charges effective January 1, 2023.

WASTEWATER - Mrs. Ward Chair

Resolution 22-12-272: Authorizing the award of an alternate method contract to Chavond-Barry Engineering for consulting services. Amount of contract is not to exceed \$292,000.00 for the contract term January 1, 2023, to December 31, 2023.

Explanation: This contract is for routine consulting services related to Title V Permitting for the Authority's Bio Solids Multiple Hearth Incinerator and its associated Air Emission Equipment.

Resolution 22-12-273: Authorizing an Interlocal Agreement between the Atlantic County Utilities Authority and the Egg Harbor Township Municipal Utilities Authority for Maintenance and Inspection Services.

Explanation: Renewal of agreement whereby the ACUA will perform pumping station maintenance and inspection services for the contract period January 1, 2023, to December 31, 2023. Annual revenue to the Authority is \$358,375.00 and \$71,675.00 for the Linwood Pump Station.

Resolution 22-12-274: Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the Ewing-Lawrence Sewerage Authority for Back-Up Sludge Disposal.

Explanation: Term is from January 1, 2023, to December 31, 2023. Estimated revenue to the Authority is \$5,000.00.

Resolution 22-12-275: Authorizing award of an Alternate Method contract to Associated Wastewater Service, LLC for Wastewater Operations Consulting Services. Amount is not to exceed \$16,640.00 for the contract term January 1, 2023, to June 30, 2023.

Explanation: To facilitate transition, and to work on special projects at the rate of \$80.00 per hour.

Resolution 22-12-276: Authorizing a contract amendment to emergency contract with P & H Senesac, Inc. Amount of decrease is \$45,500.00.

Explanation: Reduction in contract value due to less time using the rented trailer-mounted centrifuge unit in the second month.

SOLID WASTE - Mr. Akers, Chair

Resolution 22-12-277: Authorizing the award of a contract in Bid No. 2022-SW-12 to Supply, Haul and Deliver Earth Cover Material and Topsoil to Dun-Rite Sand & Gravel Company. Amount is not to exceed \$1,550,000.00 for a term beginning January 1, 2023, to December 31, 2023.

Explanation: Awarded to lowest responsible bidder.

Resolution 22-12-278: Authorizing the award of a contract in Bid No. 2022-SW-13 for Supply and Delivery of Virgin Mulch to County Conservation Co., LLC. Amount is not to exceed \$261,112.50, for the contract term January 1, 2023, to December 31, 2023, with one-year option at the same pricing.

Explanation: The Bidder's Proposal amount represents the Total Lump Sum Cost for the purpose of evaluation of the bids.

Resolution 22-12-279: Authorizing the award of a contract in Bid No. 2022-SW-14 for Tire Recycling to Mazza Recycling Services, Ltd.

Explanation: Cost is \$285.00 per ton. Amount is not to exceed \$70,000.00 for contract term January 1, 2023, to December 31, 2023.

Resolution 22-12-280: Authorizing award of contract to Cascade Engineering, for the Supply of 96-Gallon Carts and Plastic Rear-Load Dumpsters, through the Sourcewell Cooperative Purchasing System. Amount of contract is \$270,000.00, for a term beginning January 1, 2023, to December 31, 2023.

Explanation: For costs incurred due to increased demand for carts.

Resolution 22-12-281: Authorizing award of contract to Wastequip Manufacturing Co., LLC, for the purchase of Metal Dumpsters and Roll Off Containers through the Sourcewell Government Purchasing Alliance.

Explanation: Cost is \$65,000.00 for the contract term January 1, 2023, to December 31, 2023.

Resolution 22-12-282: Authorizing the award of a contract to Grainger Parts Operations, Inc., under NJ State Contract for Industrial/MRO Supplies & Equipment.

Amount is \$25,000.00 for the contract term January 1, 2023, to December 31, 2023.

Explanation: For supplies for Landfill, Transfer Station, and Clean Communities.

Resolution 22-12-283: Authorizing a contract with Aqua-Tex Transport, Inc. for Marketing of Recyclable/Reusable Material.

Explanation: Renewal of contract for contract term January 1, 2023, to June 30, 2023, at the rate of \$13.00 per ton. Amount of revenue to the Authority is approximately \$130,000.00.

Resolution 22-12-284: Authorizing payment of the Authority's portion of H2S Treatment System Media Changeout Project to AC Landfill Energy, LLC.

Explanation: The Authority's portion of total cost is 50.31%, which is \$299,359.80, based on LFG flow rates and current Air Permit limits.

Resolution 22-12-285: Authorizing a contract amendment to contract with Dun-Rite Sand & Gravel for a reduction of \$200,000. Amount of decrease is \$200,000.00.

Explanation: Reduction of funds on contract.

Resolution 22-12-286: Authorizing the award of a Professional Services contract to French & Perillo for Annual Reports at the Atlantic County Utilities Authority. Amount is not to exceed \$37,700.00, for contract term January 1, 2023, to December 31, 2023.

Explanation: For preparation of certain Annual Reports as required by the NJDEP.

Resolution 22-12-287: Authorizes the award of a contract to Seon System Sales, Inc., dba Fleet Mind Solutions, through the Buy Boards National Purchasing Cooperative for Truck Smart Fleet Management System. Total cost is \$135,000.00, for contract term January 1, 2023, to December 31, 2023.

Explanation: For on-going support for the ACUA's fleet.

Resolution 22-12-288: Amending Rules and Regulations for Solid Waste Disposal at Atlantic County Utilities Authority Facilities.

Explanation: For use of the Solid Waste and Recycling Facilities for 2023.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT - Mr. Berenato, Chair

Resolution 22-12-289: Authorizing the award of an alternate method contract for professional services to Ancero, LLC, for consulting services in 2023. Amount not to exceed \$38,000.00, for the contract term January 1, 2023, to December 31, 2023.

Explanation: For support services including email, server virtualization and data backup.

Resolution 22-12-290: Authorizing the award of an alternate method contract for proprietary computer software services to Edmunds GovTech. Cost is \$24,186.26, for the contract term January 1, 2023, to December 31, 2023.

Explanation: For 2023 Software Maintenance and Hosting Services.

Resolution 22-12-291: Authorizing award of a contract to Groff Tractor for Case Equipment Repairs and Services through the ESCNJ Cooperative Purchasing System. Cost is \$10,000.00 for the contract term January 1, 2023, to February 21, 2023.

Explanation: The current ESCNJ Contract expires in February 2023 and is currently being rebid. Once the new contract is established by the Co-Op, the ACUA will likewise establish a new contract through the end of 2023.

Resolution 22-12-292: Authorizing award of a contract to Grainger Parts Operations, Inc. for MRO/Industrial Supplies under New Jersey State Contract. Amount is not to exceed \$36,000.00, for the contract term January 1, 2023, to June 30, 2023.

Explanation: To purchase MRO/Industrial Supplies.

Resolution 22-12-293: Authorizing contract award to Jesco, Inc. for John Deere Parts & Repairs through ESCNJ Cooperative Purchasing Program. Amount is not to exceed \$5,000.00 for contract term January 1, 2023, to February 21, 2023.

Explanation: The current ESCNJ Contract expires in February 2023 and is currently being rebid. Once the new contract is established by the Co-Op, the ACUA will likewise establish a new contract through the end of 2023.

Resolution 22-12-294: Authorizing the award of a contract to Lawson Products, Inc. for High Performance Maintenance Equipment/Repairs under OMNIA Cooperative Purchasing System Contract #R142103. Amount is \$36,000.00 for contract term January 1, 2023, to December 31, 2023.

Explanation: Annual contract for maintenance and repair products.

Resolution 22-12-295: Authorizing contract award to Graybar Electrical Technologies, Inc. for Electrical Equipment & Supplies through the OMNIA Partners Cooperative Purchasing System. Amount is \$126,500.00 for contract term January 1, 2023, to December 31, 2023.

Explanation: Annual contract for the purchase of electrical supplies.

Resolution 22-12-296: Authorizing the award of a contract to Riggins, Inc. for Bio-Diesel Fuel through NJ State Contract. Amount is not to exceed \$750,000.00 for the contract term January 1, 2023, to December 31, 2023.

Explanation: This is the annual contract for purchase of bio-diesel fuel.

Resolution 22-12-297: Authorizing the award of a contract to Riggins, Inc. for Unleaded Gas through NJ State Contract. Amount is not to exceed \$125,000.00 for the contract term January 1, 2023, to December 31, 2023.

Explanation: This is the annual contract for purchase of unleaded gas.

Resolution 22-12-298: (PULLED)

Resolution 22-12-299: Authorizing contract award to Verizon Wireless for Wireless Devices and Services under NASPO Valuepoint Contract. Amount is not to exceed \$120,000.00 for the contract term January 1, 2023, to December 31, 2023.

Explanation: For cellular services for mobile phones and cell modems for pump stations and Authority staff.

Resolution 22-12-300: Authorizing the award of an alternate method contract to Cargas Systems, Inc. for Adaptable Support Services. Amount is not to exceed \$37,050.00 for contract term January 1, 2023, to December 31, 2023.

Explanation: Support services for HR dynamics, employee databases, and CRM and Waste Flow Management systems.

Resolution 22-12-301: Authorizing purchase of the replacement of one (1) Dell PowerStore SANS from Dell under State contract. Amount not to exceed \$63,467.41.

Explanation: To replace one of the current hardware.

Resolution 22-12-302: (*PULLED*)

Resolution 22-12-303: Authorizing a contract amendment to contract with Goodyear Tires for Tires & Related Equipment through the Sourcewell Government Purchasing Alliance. Amount of increase is \$7,537.28.

Explanation: For final payment to close out contract.

PERSONNEL/BENEFITS – Ms. Mento, Chair

Resolution 22-12-304: Authorizing continued participation in the New Jersey State Health and Prescription Program for Active Employees. The 2023 annual estimated cost is \$7,387,554.00. (This represents a 21.6% increase as compared to calendar year 2022.)

Explanation: Medical and prescription benefits for active employees for calendar year 2023.

Resolution 22-12-305: Authorizing participation in the New Jersey State Health and Prescription Program for Retirees. The 2023 annual estimated cost is \$1,883,328.00. (This represents a 10.26% increase as compared to calendar year 2022.)

Explanation: Contract for health benefits for retired employees for calendar year 2023.

Resolution 22-12-306: Amending Atlantic County Utilities Authority 2023 Salary Guide. Also, addition of title to the Salary Guide and removal of title to the Salary Guide.

Explanation: Approves a 4% increase for Non-Union employees.

Resolution 22-12-307: Authorizing an agreement with Lincoln National Life Insurance Company for Short-Term Disability Insurance Coverage.

Explanation: Cost is \$145,880.00 for contract term January 1, 2023, to December 31, 2024.

Resolution 22-12-308: Authorizing contract amendment to contract with Grainger Parts Operations, Inc., for Industrial/MRO Supplies for Employee Safety Boots. Amount of increase is \$4,000.00.

Explanation: Higher employee turnover and the increase cost of safety boots.

Resolution 22-12-309: Authorizing an unpaid medical leave of absence for a Solid Waste Division Employee.

FINANCE/AUDIT – Mrs. Pfrommer, Chair

Resolution 22-12-310: Introducing 2023 Wastewater Division Budget.

Resolution 22-12-311: Introducing 2023 Solid Waste Division Budget.

Resolution 22-12-312: Resolution authorizing amendment to the 2022 Budget – Solid Waste Division.

Resolution 22-12-313: (*PULLED*)

Resolution 22-12-314: Authorizing a resolution establishing the terms and conditions of the Wastewater Revenue Bond issued to the New Jersey Infrastructure Bank and providing for the settlement of the sale and purchase thereof and taking actions; all relating to Project S340809-30.

Resolution 22-12-315: Authorizing Policies and Procedures for ADP providing third-party disbursement services.

Explanation: Approval of policies and procedures are required, per N.J.S.A. 5:30-17. ADP will function as third-party disbursement agency on the behalf of the ACUA, having access to funds and disbursing funds to tax agencies, garnishment, payments, and direct deposit.

Resolution 22-12-316: Designating 2023 Public Agency Compliance Officer.

Explanation: Appointing John Conover, Deputy Chief Engineer, to be ACUA's Public Agency Compliance Officer as required by the New Jersey Division of Contract Compliance.

Resolution 22-12-317: Authorizing payment of certain expenditures in the amount of \$5,221,016.99.

8. Adjourn