

**ATLANTIC COUNTY UTILITIES AUTHORITY**  
**August 17, 2023 - 3:00 PM**  
**6700 Delilah Road, Egg Harbor Township, New Jersey**

**AGENDA**

1. Call to Order and Sunshine Law Announcement
2. Flag Salute
3. Roll Call
4. Approval of Minutes:  
Meeting of July 20, 2023
5. Board Committee Reports:  
Treasurer's report – Mrs. Pfrommer  
Personnel – Ms. Mento  
Finance/Audit - Mrs. Pfrommer  
Engineering – Mr. Lyons  
Centralized Maintenance & Asset Management – Mr. Berenato  
Solid Waste/Recycling – Mr. Akers  
Wastewater/Sludge - Mrs. Ward
6. Public and Board Comments on Agenda Items
7. Proposed Resolutions:

**SOLID WASTE - Mr. Akers, Chair**

**Resolution 23-8-201:** Authorizing the rejection of bids submitted for Bid 2023-SW-03 for Transfer & Disposal of Solid Waste.

Explanation: The ACUA has decided to abandon the project for provision or performance of the goods or services in accordance with N.J.S.A. 40A:11-13.2.

**Resolution 23-8-202:** Authorizing a contract amendment to professional services contract with Montrose Environmental for 2023 Post-Closure Groundwater and Stormwater Sampling at Pinelands Park Landfill. Amount of increase is \$1,782.96.

Explanation: Adding funds due to unanticipated sampling delay and to close out the contract.

**Resolution 23-8-203:** Authorizing Memorandum of Agreement with New Jersey Department of Environmental Protection for participation in the New Jersey Watershed Ambassadors Program. Annual revenue to the Authority is \$1,000.00.

Explanation: Renewal of agreement whereby the Authority will act as host agency for a 12-month term from September 8, 2023, to August 31, 2024.

**Resolution 23-8-204:** Authorizing a contract amendment to agreement between the Atlantic County Utilities Wastewater Division and Atlantic County Utilities Authority Solid Waste Division for Pinelands Park Landfill Sanitary Sewer System Inspections Routine Maintenance, Emergency Response and Additional Services. Amount of increase is \$29.95.

Explanation: To close out contract.

### **ENGINEERING - Mr. Lyons, Chair**

**Resolution 23-8-205:** Authorizing the award of a professional services contract to DeMaio's, Inc. for Licensed Site Remediation Professional (LSRP) Services for the Spill Bucket Replacement at the Environmental Park Fuel Island. Amount is not to exceed \$4,950.00.

Explanation: LSRP services required by NJDEP.

**Resolution 23-8-206:** Approving the procedure for award of contract in Bid No. 2023-WW-04 for the Purchase of Natural Gas Supply Service for the Incinerator and the CNG Fueling Station.

Explanation: County Executive Pre-Approval is required.

### **CENTRALIZED MAINTENANCE & ASSET MANAGEMENT - Mr. Berenato, Chair**

**Resolution 23-8-207:** Authorizing a contract amendment to contract with NAPA Auto Parts & Services for Light-Duty Vehicle Parts & Services through the Sourcewell Government Purchasing Alliance. Amount of increase is \$18,000.00.

Explanation: Additional funds are needed due to increased parts pricing and repairs to the Solid Waste and Wastewater vehicles.

**Resolution 23-8-208:** Authorizing a contract amendment to contract with McNeilus Truck & Manufacturing, Inc. for Mobile Refuse Collection Vehicles, Parts and Services through the Sourcewell Government Purchasing Alliance. Amount of increase is \$26,000.00.

Explanation: Additional funds are needed due to increased parts pricing and repairs to the Solid Waste vehicles.

**Resolution 23-8-209:** Authorizing a contract amendment to contract with Clean Energy Fuels, Corp. for Operation, Maintenance and Retail, Billing and Marketing Services for Compressed Natural Gas Fueling Station, Bid 2021-SW-08. Amount of increase is \$110,000.00.

Explanation: Due to increased fuel consumption by ACUA vehicles and customer fuel sales. Amendment amount exceeds 20%.

**Resolution 23-8-210:** Authorizing a contract amendment to contract with DeMaio, Inc. for Aboveground & Underground Storage Tank Inspection Services, Contract 1, for Petroleum/Landfill Leachate Tanks, Bid No. 2022-WW-03. Amount of increase is \$1,649.00.

Explanation: To cover unanticipated additional costs due to testing.

**Resolution 23-8-211:** Authorizing extension to contract with DeMaio's, Inc. for Aboveground & Underground Storage Tank Inspection Services, Contract 1, for Petroleum/Landfill Leachate Tanks, Bid No. 2022-WW-03. Amount is not to exceed: \$14,340.00.

Explanation: The ACUA is exercising the option to extend the contract for a 12-month period from July 1, 2023, to June 30, 2024.

**Resolution 23-8-212:** Authorizing execution of a Loaned Vehicle Risk Allocation Agreement with McNeilus Truck and Manufacturing, Inc.

Explanation: Indemnification agreement for use of truck for a 30-day period for demonstration purposes at no cost to the Authority.

**PERSONNEL/BENEFITS – Ms. Mento, Chair**

**Resolution 23-8-213:** Authorizing approval for amendments to Deferred Compensation Plan as related to Secure Act 2.0 approved legislation.

Explanation: Authorization to amend the Deferred Compensation Plan Adoption Agreement to include legislative changes as related to the SECURE 2.0 Act designed to improve retirement savings options.

**Resolution 23-8-214:** Rescinding Atlantic County Utilities Authority Resolution 21-10-241 Authorizing the Purchase of Human Resources Payroll Software from ADP through the OMNIA Partners Cooperative Purchasing System.

Explanation: Seeking to rescind the contract awarded in October 2021 to ADP, Inc. for an integrated HRIS and payroll system due to the vendor's inability to meet the desired programming demands as agreed upon.

**Resolution 23-8-215:** Rescinding Atlantic County Utilities Authority Resolution 22-7-170 Authorizing an Amendment to Contract with ADP Through OMNIA Partners Cooperative Purchasing System for the Addition of a Performance Management Module and ADP Selection and Screening Services.

Explanation: Seeking to rescind the contract awarded in July 2022 to ADP, Inc. for the Performance Management Module and screening services.

**Resolution 23-8-216:** Authorizing an unpaid leave of absence for a Solid Waste employee.

Explanation: Seeking approval for an official approved leave of absence for a Solid Waste employee for their own serious health condition.

**Resolution 23-8-217:** Authorizing an unpaid leave of absence for a Solid Waste employee.

Explanation: Seeking approval for an official approved leave of absence for a Solid Waste employee for their own serious health condition.

**Resolution 23-8-218:** Amending Atlantic County Utilities Authority 2023 Salary Guide.

Explanation: Adding the title of Collections Contract Coordinator.

**FINANCE/AUDIT – Mrs. Pfrommer, Chair**

**Resolution 23-8-219:** Authorizing payment of certain expenditures. \$6,828,757.51

8. Public and Board Comments

9. Adjourn