

ATLANTIC COUNTY UTILITIES AUTHORITY
November 21, 2024 - 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey

AGENDA

1. Call to Order and Sunshine Law Announcement
2. Flag Salute
3. Roll Call
4. Approval of Minutes:
Meeting of October 17, 2024
5. Board Committee Reports:
Treasurer's report – Mrs. Pfrommer
Personnel – Ms. Mento
Finance/Audit - Mrs. Pfrommer
Engineering – Mr. Formica
Centralized Maintenance & Asset Management – Mr. Berenato
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mrs. Ward
6. Audit Presentation – 2023 Audit Report
7. Public and Board Comments on Agenda Items
8. Proposed Resolutions:

WASTEWATER – Mrs. Ward, Chair

Resolution 24-11-245: Authorizing award of an Alternate Method Contract for professional services to Garden State Laboratories, Inc. for Third-Party Laboratory Testing Services. Amount is not to exceed \$40,000.00 for the contract term January 1, 2025, to December 31, 2025.

Explanation: For outside lab testing.

Resolution 24-11-246: Authorizing award of an Alternate Method Contract for professional services to Accelerated Technology Laboratories, Inc. for Support and Services of Laboratory Information Management System (LIMS) Software. Amount is not to exceed \$30,000.00 for the contract term January 1, 2025, to December 31, 2027.

Explanation: For support and services of LIMS software.

Resolution 24-11-247: Authorizing the award of a contract to Municipal Maintenance Company, through the North Jersey Wastewater Cooperative Pricing System, for the supply and delivery of various replacement pumps, motors and ancillary parts needed for the Systems Pump Station Operations. Amount not to exceed \$60,000.00, for the contract term January 1, 2025, to December 31, 2025.

Explanation: To supply and replace needed equipment at pump stations.

Resolution 24-11-248: Authorizing award of a contract to Graybar Electrical Technologies, Inc., through the OMNIA Partners National Cooperative Purchasing System, for Electrical Equipment and Supplies and Related Services. Amount is not to exceed \$40,000.00 for the contract term January 1, 2025, to December 31, 2025.

Explanation: For annual pump station generator maintenance at the 18 regional ACUA pump station sites.

Resolution 24-11-249: Authorizing award of a contract to Applied Industrial Technologies, Inc., through the OMNIA Partners National Cooperative Purchasing System, for Wastewater Industrial Maintenance Supplies. Amount not to exceed \$10,000.00 for the contract term January 1, 2025, to December 31, 2025.

Explanation: For the supply and delivery of various replacement pumps, motors and ancillary parts needed for the Systems Pump Station Operations.

Resolution 24-11-250: Authorizing award of an Alternate Method Contract for professional services to WATG SOSH Architects for Control Room Design at the Wastewater Facility. Amount is not to exceed \$23,005.00 for contract term December 1, 2024, through November 30, 2025.

Explanation: For professional design services for the Command Center AV Room Project at Wastewater.

SOLID WASTE - Mr. Akers, Chair

Resolution 24-11-251: Authorizing award of a contract in Bid No. 2024-SW-18 for Supply, Haul & Furnish Earth Cover Material to South State, Inc. Amount is not to exceed \$1,000,000.00 for contract term January 1, 2025, to December 31, 2025.

Explanation: Awarded to lowest responsible bidder.

Resolution 24-11-252: Authorizing award of a contract in Bid No. 2024-SW-19 for Supply and Deliver of Virgin Mulch to Mazza Mulch, Inc. Amount is not to exceed \$184,000.00, for the contract term January 1, 2025, to December 31, 2025, with a one-year option to extend at the same pricing.

Explanation: The Bidder's Proposal amount represents the Total Lump Sum Cost for the purpose of evaluation of the bids.

Resolution 24-11-253: Authorizing award of a contract in Bid No. 2024-SW-21 for Tire Recycling to Freehold Cartage, Inc. Amount is not to exceed \$70,000.00 for contract term January 1, 2025, to December 31, 2025.

Explanation: Awarded to lowest responsible bidder.

Resolution 24-11-254: Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the Cumberland County Improvement Authority for CNG Vehicle Repairs and Maintenance, for CNG Fuel and Use of Office Space in Conjunction with a Cumberland County Municipality Collection Contract.

Explanation: Amount is not to exceed \$331,788.00 over the one (1) year term of the agreement, from January 1, 2025, to December 31, 2025, with the option to renew for one (1) additional year.

Resolution 24-11-255: Authorizing award of an Alternate Method Contract for professional services to Montrose Environmental for 2025 Post-Closure Groundwater and Stormwater Sampling at Pinelands Park Landfill. Amount is not to exceed \$34,967.00, for contract term February 1, 2025, to January 31, 2026.

Explanation: For 2025 Pinelands Park Landfill Post-Closure Activities.

Resolution 24-11-256: Authorizing award of an Alternate Method Contract for professional services to ARM Group, Inc. for the 2024-2025 Solid Waste Annual Reports. Amount is not to exceed \$29,980.00, for contract term January 1, 2025, to December 31, 2025.

Explanation: For preparation of certain Annual Reports as required by the NJDEP.

Resolution 24-11-257: Authorizing award of an Alternate Method Contract for professional services to LGL Limited for Bird Research/Monitoring Services. Amount of contract is not to exceed \$71,460.00 for the contract term January 1, 2025, to December 31, 2025.

Explanation: For 2025 bird monitoring services and research at the ACUA Landfill.

Resolution 24-11-258: Authorizing award of an Alternate Method Contract for professional services to SCS Engineers for 2025 Quarterly Landfill Surface Emission Monitoring. Amount is not to exceed \$14,000.00, for contract term January 1, 2025, to December 31, 2025.

Explanation: For 2025 Surface Emissions Monitoring at ACUA Landfill as required by permit.

Resolution 24-11-259: Authorizing a contract amendment to contract with County Conservation Co., Inc. for Supply and Deliver of Virgin Mulch, Bid 2022-SW-13. Amount of decrease is \$100,000.00.

Explanation: To reduce contract total amount due to reduced deliveries to homeowners.

Resolution 24-11-260: Authorizing a contract amendment to contract with HERC Rentals, Inc., for Heavy Equipment Rental-Landfill Maintenance, through the OMNIA Partners National Cooperative Purchasing System. Amount of increase is \$32,000.00.

Explanation: More rental of heavy equipment needed than anticipated.

ENGINEERING - Mr. Formica, Chair

Resolution 24-11-261: Authorizing award of a contract in Bid No. 2024-SW-15 for ACUA Landfill Final Cap - Phase 2 to Wyndham Construction, LLC. Amount is not to exceed \$7,157,419.85. Contract term is 240 days from Notice to Proceed.

Explanation: Awarded to lowest responsible bidder.

Resolution 24-11-262: Authorizing award of a professional services contract for Quality Control Services for ACUA Landfill Final Cap - Phase 2 to CME Associates. Amount not to exceed \$206,401.00 for contract term January 1, 2025, to December 31, 2025.

Explanation: Third-party engineering services required by NJDEP. Request for Proposals - Awarded to highest scoring proposal.

Resolution 24-11-263: Authorizing a Grant Agreement with Defensewerx (d/b/a Energywerx.) Amount of grant is \$300,000.00.

Explanation: U.S. Department of Energy grant funds will be used to offset costs for the aeration basin diffused air project at the Wastewater Treatment Plant.

CENTRALIZED MAINTENANCE – Mr. Berenato, Chair

Resolution 24-11-264: Authorizing award of a contract in Bid No. 2024-WW-06 for Instrumentation Design Maintenance and Repair Services to Complete Control Services, Inc. Amount is not to exceed \$50,000.00, for contract term January 1, 2025, to December 31, 2025.

Explanation: Awarded to lowest responsible bidder.

Resolution 24-11-265: Authorizing the award of a professional services agreement to Catalyst Air Management, Inc., as it relates to the Authority's Continuous Emissions Monitoring System (CEMS). Amount is not to exceed \$16,900.00, for contract term January 1, 2025, to December 31, 2025.

Explanation: For QA/QC Testing Program for Incinerator's A & B.

Resolution 24-11-266: Authorizing the award of an Alternate Method Contract for proprietary computer software services to Edmunds GovTech. Cost is \$26,519.37, for the contract term January 1, 2025, to December 31, 2025.

Explanation: For Edmunds Software Access, Hosting and Maintenance Support Services.

Resolution 24-11-267: Authorizing the award of a contract to Riggins, Inc. for Unleaded Gas through New Jersey State Contract. Amount is not to exceed \$182,000.00 for the contract term November 1, 2024, to October 31, 2025.

Explanation: This is a 12-month contract for the purchase of unleaded gas.

Resolution 24-11-268: Awarding a contract with Applied Industrial Technologies, Inc., through the OMNIA Partners National Cooperative Purchasing System, for Supplies, Services and Equipment at the Wastewater Treatment Plant. Amount is not to exceed \$150,000.00 for the contract term November 1, 2024, through June 30, 2025.

Explanation: For the repair of the TAS Centrifuge located in the Wastewater Division.

Resolution 24-11-269: Authorizing the award of a contract to Applied Industrial Technologies, Inc., through OMNIA Partners Cooperative Purchasing System, for MRO Equipment and Supplies. Amount is not to exceed \$360,000.00 for the contract term January 1, 2025, to December 31, 2025.

Explanation: To supply various equipment for the Wastewater Facility.

Resolution 24-11-270: Authorizing the award of a contract to NAPA Auto Parts, through the Sourcewell Cooperative Purchasing System, for NAPA Auto/Truck Parts & Services. Amount is not to exceed \$96,500.00 for the contract term January 1, 2025, to December 31, 2025.

Explanation: Annual contract for vehicle maintenance and repair parts.

Resolution 24-11-271: Authorizing contract award to Graybar Electrical Technologies, Inc., through the OMNIA Partners Cooperative Purchasing System, for Electrical Equipment & Supplies. Amount is not to exceed \$175,000.00 for contract term January 1, 2025, to December 31, 2025.

Explanation: Annual contract for the purchase of electrical supplies.

Resolution 24-11-272: Authorizing a contract amendment to contract with Core Mechanical, Inc., for HVAC Refrigeration & Boiler Services, under New Jersey State Contract. Amount of increase: \$34,000.00.

Explanation: Additional funds are needed due to extending the current contract, beginning November 1, 2024, through February 28, 2025.

Resolution 24-11-273: Authorizing a contract amendment to contract with Riggins, Inc., for Bio-Diesel Fuel, under New Jersey State contract. Amount of increase is \$175,000.00.

Explanation: Additional funds are needed due to extending the current contract, beginning January 1, 2025, through March 31, 2025.

Resolution 24-11-274: Authorizing a contract amendment to contract with Graybar Electrical Technologies, Inc., through the OMNIA Partners Cooperative Purchasing System, for Electrical Equipment, Supplies and Services. Amount of increase is \$10,000.00.

Explanation: To cover the purchase of electric vehicle chargers in the upper lot at the ACUA's GEO Building.

Resolution 24-11-275: Authorizing the receipt of competitive bids through Internet auction site for the sale of surplus equipment.

Explanation: Sale of equipment no longer used by the Authority.

PERSONNEL/BENEFITS – Ms. Mento, Chair

Resolution 24-11-276: Authorizing an agreement with Equitable Life Insurance for Extraordinary, Unspecifiable Services for Short-Term Disability Insurance Coverage.

Explanation: Cost is \$130,000.00, for contract term January 1, 2025, to December 31, 2026.

FINANCE/AUDIT – Mrs. Pfrommer, Chair

Resolution 24-11-277: Accepting the 2023 Audit Report.

Explanation: The 2023 Audit will be presented for the Board's acceptance. The Authority received a clean opinion and there are no management comments or recommendations.

Resolution 24-11-278: Advising New Jersey Department of Community Affairs as to status of 2025 Wastewater Division Budget.

Resolution 24-11-279: Advising New Jersey Department of Community Affairs as to status of 2025 Solid Waste Division Budget.

Resolution 24-11-280: Authorizing payment of certain expenditures. \$7,821,572.17

9. Public and Board Comments

10. Adjourn