

**ATLANTIC COUNTY UTILITIES AUTHORITY
FEBRUARY 20, 2020- 3:00 PM
REORGANIZATION
6700 Delilah Road, Egg Harbor Township, New Jersey**

AGENDA

1. Call to order and Sunshine Law announcement
2. Flag salute
3. Roll call
4. Approval of Minutes:
Meeting of January 16, 2020
5. Board committee reports:
Treasurer's report - Mr. Akers
Personnel – Mr. Lyons
Finance/Insurance/Audit - Mrs. Pfrommer
Building/Real Estate – Mrs. Ward
Engineering/Maintenance – Mr. Sarkos
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mr. Berenato
6. Public and Board comments
7. Proposed Resolutions:

REORGANIZATION

Resolution 20-2-24: Electing Chair of the Atlantic County Utilities Authority.
Explanation: Electing Marvin Embry as Chair.

Resolution 20-2-25: Electing Vice Chair of the Atlantic County Utilities Authority.
Explanation: Electing Peter Sarkos as Vice Chair.

Resolution 20-2-26: Appointing Treasurer and Assistant Treasurer of the Atlantic County Utilities Authority.
Explanation: Appointing Fred Akers as Treasurer, and Andrew Berenato, III as Assistant Treasurer.

Resolution 20-2-27: Designating 2020-2021 Meeting Schedule for the Atlantic County Utilities Authority.

Resolution 20-2-28: Designating depository banks for funds of the Atlantic County Utilities Authority and authorizing officers of the authority to sign necessary banking documents.

Resolution 20-2-29: Designating official newspapers for publication of legal notices of the Atlantic County Utilities Authority.

Resolution 20-2-30: Authorizing President, Chair, and Chief Finance Officer of the Authority to sign endorsements and permit applications and enter into certain contracts on behalf of the Authority.

Resolution 20-2-31: Adopting Atlantic County Utilities Authority Cash Management Plan.

Resolution 20-2-32: Authorizing contracts with certain approved Contract Vendors for contracting units through the New Jersey State Purchasing System, NJ Start.

Resolution 20-2-33: Authorizing contracts with certain approved Contract Vendors for contracting units through the Educational Services Commission of New Jersey Cooperative (ESCNJ).

Resolution 20-2-34: Authorizing contracts with certain approved Contract Vendors for contracting units through the North Jersey Wastewater Cooperative Purchasing System.

Resolution 20-2-35: Authorizing contracts with certain approved Contract Vendors for contracting units through the Sourcewell Government Purchasing Alliance.

Resolution 20-2-36: Authorizing contracts with certain approved Contract Vendors for contracting units through the OMNIA Partners Governmental Purchasing Alliance.

Resolution 20-2-37: Authorizing award of Alternate Method Contracts for Marketing Recyclables.

Explanation: Alternate method contracts for potential marketing recyclables by a blanket agreement for all potential recycling marketing contracts in conjunction with Pay-to-Play compliance.

Resolution 20-2-38: Authorizing award of an alternate method agreement to Nehmad, Perillo, Davis & Goldstein, PC for General Counsel Services. Amount of contract is not to exceed \$175,000.00 for the contract term March 1, 2020 to February 28, 2021.

Explanation: Annual agreement for General Counsel Services.

Resolution 20-2-39: Authorizing award of an alternate method agreement to Eckert, Seamans, Cherin & Mellott LLC for Bond Counsel Services. Amount of contract is not to exceed \$145,000.00 for the contract term March 1, 2020 to February 28, 2021.

Explanation: Annual agreement for Bond Counsel services.

Resolution 20-2-40: Authorizing award of an alternate method agreement to Acacia Financial Group, Inc. for Financial Advisory Services. Amount of contract is not to exceed \$40,000.00 for the contract term March 1, 2020 to February 28, 2021.

Explanation: Annual agreement for financial advisory services.

Resolution 20-2-41: Authorizing the award of an alternate method contract to NW Financial Group, LLC for financial advisory services. Amount of contract is not to exceed \$40,000.00 for the contract term March 1, 2020 to February 28, 2021.

Explanation: Annual agreement for financial advisory services.

Resolution 20-2-42: Authorizing the award of an alternate method contract to PFM Asset Management LLC (PFMAM) for Investment Management Services. Amount is \$60,000.00 for contract term March 1, 2020 to February 28, 2021.

Explanation: Annual agreement for investment management services.

Resolution 20-2-43: Authorizing the award of an alternate method contract to Gabel Associates for Energy Consulting Services. Amount is not to exceed \$50,000.00 for contract term March 1, 2020 to February 28, 2021.

Explanation: To provide energy consulting services for the Wastewater & Solid Waste Divisions.

Resolution 20-2-44: Appointing Siracusa-Kauffman Agency as Insurance Broker of Record for Certain Insurance Coverage and Authorizing Placement of Insurance Coverage.

Explanation: Appointment of Siracusa-Kauffman Agency as the Authority's Insurance Broker of Record. Cost of ancillary coverage is \$54,400.00.

REGULAR MEETING

WASTEWATER (Mr. Berenato, Chair):

Resolution 20-2-45: Authorizing a contract amendment to contract with Carbon Activated Corp., Bid 2018-WW-03 for Supply & Disposal of Activated Carbon. Amount of decrease is \$134,380.00.

Explanation: Decreasing the 2019 contract values.

Resolution 20-2-46: Authorizing a Shared Services Agreement between the ACUA and the Buena Borough MUA for Lab Testing Services. Estimated amount of revenue to the Authority is \$5,000.00

Explanation: The ACUA will perform lab testing services for the period April 1, 2020 to March 31, 2021.

Resolution 20-2-47: Authorizing an agreement between the Atlantic County Utilities Authority and Woodard and Curran for lab testing services. Estimated amount of revenue to the Authority is \$15,500.00.

Explanation: The ACUA will continue to provide lab testing services to Woodard and Curran, who operates, maintains and manages Maple Shade Township's water and wastewater for the contract term April 1, 2020 to March 31, 2021.

Resolution 20-2-48: Authorizing an agreement with Golden Nugget Atlantic City LLC for Grease Recovery Units Inspection Services. Annual revenue to the Authority is approximately \$2,200.00.

Explanation: Renewal of agreement for contract from March 1, 2020 to February 28, 2021.

SOLID WASTE (Mr. Akers, Chair):

Resolution 20-2-49: Authorizing the award of a contract to Grainger Parts Operations, Inc. through NJ Start, the New Jersey State Cooperative Purchasing System for MRO/Industrial Supplies. Amount is \$20,300.00 for the contract term January 1, 2020 to December 31, 2020.

Explanation: To be utilized for Landfill.

Resolution 20-2-50: Authorizing a shared services agreement with the City of Northfield for Solid Waste Collection Services. The amount of revenue to the Authority for the initial term is \$211,712.56

Explanation: The Authority will provide trash collection services for the initial term April 20, 2020 to April 19, 2021, and automatically extending for additional one-year periods until April 20, 2025.

Resolution 20-2-51: Authorizing a Shared Services Agreement with Galloway Township for Roll off Pull Services. Estimated annual revenue to the Authority is \$45,240.00.

Explanation: The Authority will provide roll-off container pull service for various locations within the Township at the rate of \$116.00 per pull plus prevailing per ton tip fee for the initial contract term May 1, 2020 to April 30, 2021 and automatically extending for additional one-year periods until April 30, 2025.

Resolution 20-2-52: Authorizing a Rider to Brigantine Solid Waste Collection Services contract.

Explanation: Beginning April 1, 2020 the ACUA will provide solid waste collection services to The Krystal Beach Condominiums for an annual cost of \$982.27.

Resolution 20-2-53: Authorizing a Rider to the Agreement Between The Atlantic County Utilities Authority and The Cumberland County Improvement Authority For Use of Office Space, Routine Vehicle Repairs & Maintenance of CNG Vehicles, For the Purchase of CNG Fuel For Fleet To Be Utilized Pursuant to the Terms of the Contract with a Cumberland County Municipality. Amount is not to exceed \$1,672,722.00 over 5-year term. Amount of increase is \$53,600.00.

Explanation: Amending agreement to concur with Millville collections beginning April 1, 2020.

Resolution 20-2-54: Authorizing payment of the Authority's portion of H2S Treatment System Media Changeout Project to AC Landfill Energy, LLC. Amount is \$213,001.80.

Explanation: The Authority's portion of total cost (53.38%) is based on LFG flow rates and current Air Permit limits.

ENGINEERING (Mr. Sarkos, Chair):

Resolution 20-2-55: Authorizing the award of an Alternate Method Contract to JMT, Inc. for consulting engineering services. Amount is \$16,325.62 for contract term March 1, 2020 to April 30, 2021.

Explanation: Bridge inspection and Load Testing for WWTP access road bridge.

Resolution 20-2-56: Authorizing the award of an Alternate Method Contract to ARM Group, Inc. for consulting engineering services. Amount is \$130,233.50.

Explanation: MSE Wall Bid Documents for Phases II & III.

Resolution 20-2-57: Authorizing a contract amendment to contract with Samleen, LLC for 2019 Maintenance & Repair of Temporary Landfill Cap (Routine and Emergency), Bid No. 2019-SW-08. Amount of increase is \$5,092.00.

Explanation: To repair damage caused by severe winds.

Resolution 20-2-58: Authorizing a contract amendment to contract with Moretrench American Corporation for 2019 Installation of LF Gas Wells (Routine & Emergency), Bid 2019-SW-09. Amount of increase is \$196,350.00. (Aggregate amendment amount exceeds 20%).

Explanation: Additional vertical footage requested by the ACUA per original unit price in bid.

Resolution 20-2-59: Authorizing a contract amendment to contract with Graybar Electrical Technologies, Inc. for Headworks/Primary Clarifier Electric through the OMNIA Partners Cooperative Purchasing System (previously U.S. Communities). Amount of increase is \$123,937.13.

Explanation: Additional materials and installation needed to meet Code requirements. This will close out the contract.

Resolution 20-2-60: Establishing a cap for all indirect costs for external projects.

Explanation: The ACUA shall cap any administrative or indirect costs charged by an educational or research institute (i.e. Universities, Colleges, Non-For-Profit, etc.) conducting research on behalf of the ACUA to a maximum rate of 10%.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT (Mr. Sarkos, Chair):

Resolution 20-2-61: Authorizing the award of a Professional Services Agreement to Industrial Technical Services, Inc. for Incinerator A and B Quality Assurance and Quality Control Testing. Amount is not to exceed \$8,900.00 for the contract term March 1, 2020 to February 28, 2021.

Explanation: Mandated testing as required by the NJDEP.

Resolution 20-2-62: Authorizing the award of a contract to Riggins, Inc. to purchase Unleaded Gas through New Jersey State contract. Amount is \$140,000.00 for the contract term January 1, 2020 to December 31, 2020.

Resolution 20-2-63: Authorizing the award of a contract to Riggins, Inc. to purchase Bio-Diesel fuel through New Jersey State contract. Amount is \$180,000.00 for the contract term January 1, 2020 to March 31, 2020.

Explanation: We will extend contract term to 12/31/20 upon DEP contract renewal.

Resolution 20-2-64: Authorizing a contract amendment to contract with Custom Bandag, Inc., Bid 2017-SW-06 for Purchase of New and Recapped Tires. Amount of increase is \$4,403.00.

Explanation: To cover costs until new contract is in place. (Aggregate amendment amount exceeds 20%).

Resolution 20-2-65: Authorizing a contract amendment to contract with Core Mechanical for HVAC Refrigeration & Boiler Services through New Jersey State Contract. Amount of increase is \$30,560.00.

Explanation: To cover costs until the contract is extended by the State.

Resolution 20-2-66: Authorizing a contract amendment to contract with United Rental for Equipment Rental through the NJPA/Sourcewell Cooperative Purchasing System. Amount of increase is \$13,000.00.

Explanation: Equipment rental for Solid Waste & Wastewater facilities.

Resolution 20-2-67: Authorizing a contract amendment to contract with Grainger Parts Operations, Inc. for Industrial/MRO Supplies & Equipment through New Jersey State Contract. Amount of increase is \$3,000.00.

Explanation: For work associated with Pinelands Park Landfill.

Resolution 20-2-68: Authorizing a contract amendment to contract with Applied Industrial Technologies Inc. for Replacement Pumps, Motors and Ancillary Parts through OMNIA Partners Cooperative Purchasing System. Amount of increase is \$25,000.00.

Explanation: For work associated with motor and drive repairs.

Resolution 20-2-69: Authorizing a contract amendment to contract with Jesco, Inc. for John Deere Heavy Equipment through the ESCNJ Cooperative Purchasing System. Amount of increase is \$50,000.00.

Explanation: Extending contract term to December 31, 2020.

Resolution 20-2-70: Authorizing a contract amendment to contract with CAT for Heavy Equipment Parts & Repairs through OMNIA Partners Cooperative Purchasing System. Amount is \$510,000.00.

Explanation: Extending contract term to December 31, 2020.

Resolution 20-2-71: Authorizing a contract amendment to contract with API National Service Group/Rich Fire Protection for Technology, Security & Communication Solutions through the Sourcewell Government Purchasing Alliance. Amount is \$50,000.00.

Explanation: Extending contract term to December 31, 2020.

Resolution 20-2-75: Authorizing the Atlantic County Utilities Authority To Implement Competitive Contracting for the Purpose of Procuring a Solar Electricity Power Purchase Agreement at the ACUA.

FINANCE/AUDIT (Mrs. Pfrommer, Chair):

Resolution 20-2-72: Authorizing a Shared Services Agreement Between Atlantic County Utilities Authority and the Hamilton Township Municipal Utilities Authority for Risk and Safety Services. Revenue to the ACUA is \$25,000.00 for one-year term.

Explanation: The ACUA will provide Risk and Safety administrative services.

Resolution 20-2-73: Authorizing the receipt of competitive bids through Internet auction site for the sale of surplus equipment.

Explanation: Sale of equipment no longer used by the Authority.

Resolution 20-2-74: Authorizing payment of certain expenditures. \$6,185,006.55

8. Adjourn