

ATLANTIC COUNTY UTILITIES AUTHORITY
February 21, 2019 - 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey

REORGANIZATION MEETING

AGENDA

1. Call to order and Sunshine Law announcement
2. Flag salute
3. Roll call
4. Approval of Minutes:
Meeting of January 17, 2019
5. Board committee reports:
Treasurer's report - Mr. Sarkos
Personnel – Mr. Lyons
Finance/Insurance/Audit - Mr. Sarkos
Building/Real Estate – Mr. Rosenberg
Engineering/Maintenance –
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mr. Berenato
6. Public and Board comment
7. Proposed resolutions

REORGANIZATION

Resolution 19-2-20: Electing Chair of the Atlantic County Utilities Authority.

Resolution 19-2-21: Electing Vice Chair of the Atlantic County Utilities Authority.

Resolution 19-2-22: Appointing Treasurer and Assistant Treasurer of the Atlantic County Utilities Authority.

Resolution 19-2-23: Designating 2019-2020 Meeting Schedule for the Atlantic County Utilities Authority.

Resolution 19-2-24: Designating depository banks for funds of the Atlantic County Utilities Authority and authorizing officers of the authority to sign necessary banking documents.

Resolution 19-2-25: Designating official newspapers for publication of legal notices of the Atlantic County Utilities Authority.

Resolution 19-2-26: Authorizing President, Chair, and Chief Finance Officer of the Authority to sign endorsements and permit applications and enter into certain contracts on behalf of the Authority.

Resolution 19-2-27: Adopting Atlantic County Utilities Authority Cash Management Plan.

Resolution 19-2-28: Authorizing contracts with certain approved State Contract Vendors for contracting units pursuant to N.J.S.A. 40A:11-12a.

Resolution 19-2-29: Authorizing contracts with certain approved Contract Vendors for contracting units through the Educational Services Commission of New Jersey Cooperative (ESCNJ) pursuant to N.J.S.A. 40A:11-12a.

Resolution 19-2-30: Authorizing contracts with certain approved Contract Vendors for contracting units through the North Jersey Wastewater Cooperative Purchasing System pursuant to N.J.S.A. 40A:11-12a.

Resolution 19-2-31: Authorizing contracts with certain approved Contract Vendors for contracting units through the Sourcewell Government Purchasing Alliance pursuant to N.J.S.A. 40A:11-12a.

Resolution 19-2-32: Authorizing award of Alternate Method Contracts for Marketing Recyclables.

Explanation: Alternate method contracts for potential marketing recyclables by a blanket agreement for all potential recycling marketing contracts in conjunction with Pay-to-Play compliance.

Resolution 19-2-33: Authorizing award of an alternate method agreement to Nehmad, Perillo & Davis PC for General Counsel Services. Amount of contract is not to exceed \$175,000.00 for the contract term March 1, 2019 to February 29, 2020.

Explanation: Annual agreement for General Counsel Services.

Resolution 19-2-34: Authorizing award of an alternate method agreement to Eckert, Seamans, Cherin & Mellott LLC for Bond Counsel Services. Amount of contract is not to exceed \$110,000.00 for the contract term March 1, 2019 to February 29, 2020.

Explanation: Annual agreement for Bond Counsel services.

Resolution 19-2-35: Authorizing award of an alternate method agreement to Acacia Financial Group, Inc. for Financial Advisory Services. Amount of contract is not to exceed \$40,000.00 for the contract term March 1, 2019 to February 29, 2020.

Explanation: Annual agreement for financial advisory services.

Resolution 19-2-36: Authorizing the award of an alternate method contract to NW Financial Group, LLC for financial advisory services. Amount of contract is not to exceed \$40,000.00 for the contract term March 1, 2019 to February 29, 2020.

Explanation: Annual agreement for financial advisory services.

Resolution 19-2-37: Authorizing the award of an alternate method contract to PFM Asset Management LLC (PFMAM) for Investment Management Services. Amount is \$60,000.00 for contract term March 1, 2019 to February 29, 2020.

Explanation: Annual agreement for investment management services.

Resolution 19-2-38: Authorizing the award of an alternate method contract to Gabel Associates for Energy Consulting Services. Amount is not to exceed \$50,000.00 for contract term March 1, 2019 to February 29, 2020.

Explanation: To provide energy consulting services for the Wastewater & Solid Waste Divisions.

Resolution 19-2-39: Appointing Siracusa-Kauffman Agency as Insurance Broker of Record for Certain Insurance Coverage and Authorizing Placement of Insurance Coverage.

Explanation: Appointment of Siracusa-Kauffman Agency as the Authority's Insurance Broker of Record. Cost of ancillary coverage is \$53,500.00.

WASTEWATER (Mr. Berenato, Chair):

Resolution 19-2-40: Authorizing the award of a contract to Municipal Maintenance Co. for Procurement of Replacement Pumps, Motors, and Ancillary Parts through The North Jersey Wastewater Cooperative Purchasing System.

Explanation: Purchase of rotating assembly for Broadway Pump Station. Amount is \$48,260.00.

Resolution 19-2-41: Authorizing award of contract to Applied Technical Industries for Procurement of Wastewater Systems maintenance parts and repairs through the U.S. Communities Government Purchasing Alliance (U.S. Communities).

Explanation: For various replacement pumps, motors and ancillary parts for WW Systems operations. Amount is \$75,000.00.

Resolution 19-2-42: Authorizing award of an Alternate Method contract to Associated Wastewater Service, LLC for Wastewater Operations Consulting Services. Amount is not to exceed \$20,000.00 for the contract term January 1, 2019 to June 30, 2019.

Explanation: To continue to facilitate transition, and to work on special projects.

Resolution 19-2-43: Authorizing a contract amendment to the Alternate Method contract with Contec Systems for CEMS Programming. Amount of increase is \$5,800.00.

Explanation: For additional upgrades to CEMS Programming.

Resolution 19-2-44: Authorizing a Shared Services Agreement with Egg Harbor City for Pump Station Maintenance. Revenue to the Authority is \$4,625.28 per month.

Explanation: Initial term is 1/14/19 to 4/14/19.

SOLID WASTE (Mr. Akers, Chair):

Resolution 19-2-45: Rescinding ACUA Resolution 18-12-272 and authorizing a Shared Services Agreement with the City of Ventnor for Solid Waste, Bulky Waste, Yard Waste and Recycling Collection Services. The total annual revenue to the Authority will be \$663,324.57 which includes \$78,859.57 per year for the trash and recycling carts.

Explanation: Amending draft agreement to include Ventnor's cost for the carts.

Resolution 19-2-46: Authorizing award of contract to Cascade Engineering through the Sourcewell Cooperative Purchasing System for the Purchase of Recycling and Trash Carts. Amount is not to exceed \$552,016.90.

Explanation: Purchasing carts in conjunction with the Ventnor City collections contract.

Resolution 19-2-47: Authorizing award of a professional services contract to Advanced Geoservices Corp. for Post-Closure Groundwater & Storm Water Monitoring Services at Pinelands Park Landfill. Amount is not to exceed \$87,957.00 for contract term March 1, 2019 to February 29, 2020.

Explanation: Awarded to lowest proposal.

Resolution 19-2-48: Authorizing a contract amendment to contract with Dun-Rite Sand & Gravel Co., Inc., Bid 2018-SW-04, to Supply, Haul and Furnish Earth Cover Material. Amount of increase is \$721.97.

Explanation: To close out the contract.

Resolution 19-2-49: Authorizing a contract amendment to Professional Services contract with Marks Environmental, Inc. for PPL Quarterly Groundwater & Stormwater Sampling. Amount of increase is \$480.00.

Explanation: To close out the 2018 contract.

Resolution 19-2-50: Authorizing a contract amendment to Professional Services contract with Marks Environmental, Inc. for ACUA Landfill Semi-Annual Groundwater Sampling. Amount of increase is \$2,256.00.

Explanation: Extending contract term to 3/31/19.

Resolution 19-2-51: Authorizing a contract amendment to contract with Wastequip Manufacturing for Purchase of Metal Rear Load Dumpsters through Sourcewell (formerly NJPA). Amount of increase is \$168.00.

Explanation: To close out contract.

Resolution 19-2-52: Authorizing a rider to Brigantine Shared Services Agreement for Solid Waste Collection Services.

Explanation: Beginning March 1, 2019 the ACUA will provide solid waste collection services to The Cloisters for annual cost of \$4,155.68, and to Ocean 34 Condominiums for annual cost of \$419.77.

Resolution 19-2-53: Authorizing agreement between the ACUA Wastewater Division and the ACUA Solid Waste Division. Annual revenue to the SW Division is approximately \$195,000.

Explanation: The ACUA Solid Waste Division will continue to provide roll off services for the hauling of sludge material.

Resolution 19-2-54: Rescinding ACUA Resolution 18-12-273 Which Authorized a Shared Services Agreement with the County of Atlantic for Solid Waste and Recycling Collection Services.

Explanation: The County has indicated that our proposal is cost prohibitive.

Resolution 19-2-55: Enabling resolution authorizing the filing of a Spending Plan for a 2018 Recycling Enhancement Act Tax Fund Entitlement pursuant to P.L.2007 c.311 et seq.

Explanation: Amount of the grant is \$214,980.00.

ENGINEERING:

Resolution 19-2-56: Authorizing award of contract in Bid 2018-SW-20 for MSE Berm Construction Phase 1.

Explanation: Bid opening 2/14. **UNDER STAFF REVIEW- to be distributed.**

Resolution 19-2-57: Authorizing award of an Alternate Method contract to ARM Group for Consulting Engineering Services. Amount is not to exceed \$539,463.15.

Explanation: Quality Control Services for MSE Wall construction

Resolution 19-2-58: Authorizing award of a professional services contract for Consulting Engineering Services to SCS Engineering. Amount is \$111,089.00.

Explanation: Quality Assurance Services for MSE Wall construction.

Resolution 19-2-59: Authorizing award of contract in Bid 2019-SW-01, Rebid Environmental Park Paving to Diamond Construction. Amount is \$125,867.00.

Explanation: Awarded to lowest responsible bidder.

Resolution 19-2-60: Authorizing a contract amendment to contract with Quad Construction, Inc. for Incinerator Ash Handling Improvements. Amount of increase is \$37,077.89.

Explanation: To perform additional work as required by a new EPA regulation.

Resolution 19-2-61: Authorizing a contract amendment to contract with Hackney Concrete, Inc. for Concrete Installation at Wastewater Treatment Plant, Bid 2017-WW-15. Amount of increase is \$20,500.00. (over 20%)

Explanation: Additional work as requested by the ACUA.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT:

Resolution 19-2-62: Authorizing award of contract in Bid 2018-SW-21 for Kawasaki Factory Authorized Preventative Maintenance Service and Repairs to Elliott and Frantz, Inc. Amount is not to exceed \$120,000.00 for contract term.

Explanation: The Proposal amount of \$219,250.00 is estimated by hours so that bid costs can be compared.

Resolution 19-2-63: Authorizing award of contract in Bid 2019-SW-02 for Oils, Lubricants, Greases and Antifreeze.

Explanation: **Bid opening 2/15. To Be Distributed.**

Resolution 19-2-64: Authorizing a contract amendment to contract with Custom Bandag, Inc. for Tires, Recapping, Repairs & Cap/Casing, Bid 2016-SW-24. Amount of increase is \$40,000.00.

Explanation: Due to high demand for the repairs and overall tire needs.

Resolution 19-2-65: Authorizing the purchase of One New 2019 CNG Roll-Off Truck from Hunter Truck through the Sourcewell Cooperative Purchasing System. Cost is \$244,743.38.

Resolution 19-2-66: Authorizing the purchase of One New 2019 Ford F-150 Pick-up Truck from Winner Ford through New Jersey State Contract. Cost is \$26,083.96.

Resolution 19-2-67: Authorizing the purchase of Two New 2019 CNG Packer Trash Trucks from McNeilus Truck & Manufacturing, Inc. through the Sourcewell Cooperative Purchasing System. Cost is \$316,447 per vehicle for a total cost of \$632,894.00.

Resolution 19-2-68: Authorizing the purchase of One New 2019 CNG Split Packer Trash Truck from McNeilus Manufacturing, Inc. through the Sourcewell Cooperative Purchasing System. Cost is \$363,763.00.

Resolution 19-2-69: Authorizing a contract amendment to contract with Graybar Electrical Technologies, Inc. under US Communities Contract for Electrical Equipment Supplies. Amount of increase is \$25,000.00.

Explanation: For PLC's and lighting and associated supplies.

Resolution 19-2-70: Authorizing a contract amendment to contract with NAPA Auto Parts & Services under Sourcewell National Cooperative contract #062916-GPC for Auto/Truck Parts & Services. Amount of increase is \$5,000.00.

Explanation: For Wastewater mechanical parts.

Resolution 19-2-71: Authorizing a contract amendment to contract with Clean Energy Fueling Station O&M/Billing, Bid 2017-SW-09. Amount of increase is \$90,000.00. (over 20%)

Explanation: Due to the expansion of the fleet and an increase in third party fuel sales.

Resolution 19-2-72: Authorizing Shared Services Agreement with the City of Absecon for the purchase of fuel.

Explanation: Renewal of agreement for a five-year term. Absecon is purchasing fuel at the rate of .03 cents a gallon over cost.

PERSONNEL/BENEFITS (Mr. Lyons, Chair):

Resolution 19-2-73: Authorizing award of contract to Grainger under State contract for the purchase of Safety Boots. Amount is not to exceed \$32,650.00 for contract period ending June 30, 2019.

Resolution 19-2-74: Authorizing a contract amendment to State contract with Grainger Parts Operations, Inc. for Purchase of Safety Boots. Amount of increase is \$4,609.26.

Explanation: To close out 2018 contract. Increase due to unexpected employee turnover in Collections and new hires for Vineland.

FINANCE/AUDIT (Mr. Sarkos, Chair):

Resolution 19-2-75: Authorizing renewal of registration for Atlantic County Utilities Authority Commodity Resale System – 99024-ACUACR.

Explanation: Renewal of our registration for five years.

Resolution 19-2-76: Authorizing the receipt of competitive bids through Internet auction site for the sale of surplus equipment.

Explanation: Sale of equipment no longer used by the Authority.

Resolution 19-2-77 : Authorizing payment of certain expenditures. \$5,112,982.75

8. Adjourn