

ATLANTIC COUNTY UTILITIES AUTHORITY
JANUARY 16, 2020 - 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey

AGENDA

1. Call to order and Sunshine Law announcement
2. Flag salute
3. Roll call
4. Approval of Minutes:
Meeting of December 19, 2019
5. Board committee reports:
Treasurer's report - Mr. Akers
Personnel – Mr. Lyons
Finance/Insurance/Audit - Mrs. Pfrommer
Building/Real Estate – Mrs. Ward
Engineering/Maintenance – Mr. Sarkos
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mr. Berenato
6. Public and Board comments
7. Presentation by Linda Bazemore – Overview of ACUA Insurance Coverage
8. Proposed Resolutions:

WASTEWATER (Mr. Berenato, Chair):

Resolution 20-1-1: Adopting the 2020 ACUA Wastewater Division Budget.

Resolution 20-1-2: Authorizing shared services agreement between the ACUA and the Hamilton Township MUA for lab testing services. Amount of revenue to the Authority is approximately \$6,535.00.

Explanation: The ACUA will continue to provide lab testing services to the HTMUA for the period February 12, 2020 to February 10, 2021.

Resolution 20-1-3: Authorizing a shared services agreement between the ACUA and the Lambertville MUA for Sludge Disposal.

Explanation: Projected revenue to the Authority is \$45,500. The initial term is February 1, 2020 to January 31, 2021 and will automatically extend for four additional one-year periods.

SOLID WASTE (Mr. Akers, Chair):

Resolution 20-1-4: Adopting the 2020 ACUA Solid Waste Division Budget.

Resolution 20-1-5: Amending Rules and Regulations for Solid Waste Disposal at Atlantic County Utilities Authority Facilities.

Resolution 20-1-6: Authorizing a contract amendment to alternate method contract with Trinity Consultants for 2019 Air Permitting Compliance Assistance. Amount of increase is \$15,138.86.
Explanation: For unanticipated work.

Resolution 20-1-7: Authorizing a shared services agreement with New Jersey Department of Environmental Protection for participation in the New Jersey Watershed Ambassadors Program. Annual revenue to the Authority is \$1,000.00.
Explanation: Renewal of agreement whereby the Authority will act as host agency for the term January 1, 2020 to June 30, 2020.

Resolution 20-1-8: Enabling resolution authorizing the filing of a Spending Plan for a 2019 Recycling Enhancement Act Tax Fund Entitlement pursuant to P.L.2007 c.311 et seq.
Explanation: Amount of the grant is \$222,146.00.

ENGINEERING (Mr. Sarkos, Chair):

Resolution 20-1-9: Authorizing a contract amendment to emergency contract with Arthur R. Henry, Inc. for Coastal Alternative Force Main repairs. Amount of increase is \$163,234.33.
Explanation: To repair force main leak discovered on bike path in Hamilton Township.

Resolution 20-1-10: Authorizing a contract amendment to contract with Wyndham Construction, Bid 2019-SW-05 for MSE Berm Construction-Phase 1. Amount of decrease is \$142,073.70.
Explanation: Design modifications during construction.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT (Mr. Sarkos, Chair):

Resolution 20-1-11: Authorizing award of an alternate method contract to Gabel Associates for Energy Consulting Services. Amount is not to exceed \$157,500.00 for contract term February 1, 2020 to January 31, 2021.

Explanation: Providing consulting and contract management services for ACUA Community Solar Project. Gabel Assoc. will assist in project development and act as the long term subscriber management firm to facilitate solar energy sales transaction to customers. The cost will be paid by the solar vendor selected in the RFP process.

Resolution 20-1-12: Authorizing award of contract in Bid 2019-SW-22 for Factory Authorized Shop, Field Labor and Replacement Repair Parts for Allison Transmissions and Components to Johnson & Towers, Inc. Amount is not to exceed \$80,000.00 for the contract term February 1, 2020 to December 31, 2021. (ACUA Cooperative Purchasing System)

Explanation: The Proposal amount represents the Total Lump Sum Cost for the purpose of evaluation of the lowest responsible bidder.

Resolution 20-1-13: Authorizing award of contract in Bid 2019-SW-23 Rebid-to Provide Factory Authorized Shop, Field Labor and Replacement Repair Parts for Peterbilt Heavy Duty Trucks to Hunter Jersey Peterbilt. Amount is not to exceed \$430,000.00 for contract term February 1, 2020 to December 31, 2021. (ACUA Cooperative Purchasing System)

Explanation: The Proposal amount represents the Total Lump Sum Cost for the purpose of evaluation of the lowest responsible bidder.

Resolution 20-1-14: Authorizing award of contract in Bid 2019-SW-24 for Rebid of New, Repair and Recapped OTR Tires to Custom Bandag, Inc. Amount is not to exceed \$350,000.00 for contract term February 1, 2020 to December 31, 2021.

Explanation: The Proposal amount represents the Total Lump Sum Cost for the purpose of evaluation of the lowest responsible bidder.

Resolution 20-1-15: Authorizing a contract amendment to contract with Foley CAT for Heavy Equipment, Parts, Accessories, Supplies & Related Services through the National IPA Cooperative Purchasing System. Amount of increase is \$210,000.00.

Explanation: Due to unforeseen repairs.

PERSONNEL/BENEFITS (Mr. Lyons, Chair):

Resolution 20-1-16: Amending Atlantic County Utilities Authority Policy and Benefits Manual.

Explanation: Concerning ACUA CDL Licensed Employees Registration & Accountability to Federal Drug and Alcohol Clearinghouse.

Resolution 20-1-22: Authorizing a medical leave of absence for a Solid Waste Division employee.

FINANCE/AUDIT (Mrs. Pfrommer, Chair):

Resolution 20-1-17: Authorizing award of contract in Bid 2019-SW-21 for Tax Exempt Lease-Purchase Financing to TD Equipment Finance, Inc. Interest rate is 1.94%

Explanation: To purchase five (5) 2020 CNG Packers and (1) Landfill Waste Compactor in conjunction with Millville contract and landfill operations.

Resolution 20-1-18: Authorizes Payment of Assessment not to exceed \$1,666,125.00 through the Atlantic County Insurance Fund Commission.

Explanation: Authorizes payment of assessment for liability coverages and supporting services for calendar year 2020.

Resolution 20-1-19: Authorizing extension of contract with Wells Fargo Bank, N.A. for Credit Card Processing Services. Annual cost is \$305,000.00.

Explanation: The ACUA is exercising the option to extend the contract for the period February 1, 2020 to January 31, 2021 and increasing the contract by \$305,000.00. for a total contract amount not to exceed \$1,345,000.00 for the five-year period.

Resolution 20-1-20: Authorizing the receipt of competitive bids through Internet auction site for the sale of surplus equipment.

Explanation: Sale of equipment no longer used by the Authority.

Resolution 20-1-21: Authorizing payment of certain expenditures. \$4,973,368.34

9. Adjourn