

ATLANTIC COUNTY UTILITIES AUTHORITY
DECEMBER 19, 2019 - 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey

AGENDA

1. Call to order and Sunshine Law announcement
2. Flag salute
3. Roll call
4. Approval of Minutes:
Meeting of November 21, 2019
5. Board committee reports:
Treasurer's report - Mr. Akers
Personnel – Mr. Lyons
Finance/Insurance/Audit - Mrs. Pfrommer
Building/Real Estate – Mrs. Ward
Engineering/Maintenance – Mr. Sarkos
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mr. Berenato

6. Public and Board comments
7. Rate Hearings
8. Proposed Resolutions:

Resolution 19-12-299: Adopting Wastewater Rates, Fees and Charges.
Explanation: Rate hearing to set fees and charges effective January 1, 2020.

Resolution 19-12-300: Adopting Solid Waste Rates, Fees and Charges.
Explanation: Rate hearing to set fees and charges effective January 1, 2020.

WASTEWATER (Mr. Berenato, Chair):

Resolution 19-12-301: Introduction of 2020 Wastewater Division Budget.

Resolution 19-12-302: Authorizing award of an Alternate Method contract to Associated Wastewater Service, LLC for Wastewater Operations Consulting Services. Amount is not to exceed \$51,840.00 for the contract term January 1, 2020 to June 30, 2020.
Explanation: To continue to facilitate transition, and to work on special projects.

Resolution 19-12-303: Authorizing award of a Professional Services contract to Omni Engineering, Inc. for consulting engineering services. Amount is not to exceed \$6,000.00 for the contract term January 1, 2020 to December 31, 2020.
Explanation: To continue upgrades to the ACUA's SCADA Communication System.

Resolution 19-12-304: Resolution authorizing award of an Alternate Method Contract to 360water, Inc. for On-Line Interactive Training Modules. Amount is not to exceed \$32,700.00 for the contract term January 1, 2020 to December 31, 2020.

Explanation: Unique training format will provide a flexible timeline for continuing education requirements.

Resolution 19-12-305: Authorizing award of a contract to Grainger Parts Operations, Inc. under State Contract for Industrial/MRO Supplies & Equipment. Amount is not to exceed \$29,500.00 for the contract term January 1, 2020 to December 31, 2020.

Explanation: For miscellaneous part to support Wastewater operation.

Resolution 19-12-306: Authorizing award of contract to Applied Technical Industries for Procurement of Wastewater Systems maintenance parts and repairs through the U.S. Communities Government Purchasing Alliance (U.S. Communities). Amount is \$75,000.00 for the contract term January 1, 2020 to December 31, 2020.

Explanation: For various replacement pumps, motors and ancillary parts for WW Systems operations.

Resolution 19-12-307: Authorizing award of contract to Graybar Electrical Technologies, Inc. for Purchase of Electrical Equipment/Supplies through the U.S. Communities Government Purchasing Alliance. Amount is not to exceed \$20,000.00 for contract term January 1, 2020 to December 31, 2020.

Explanation: For annual pump station generator maintenance.

Resolution 19-12-308: Authorizing agreement between the ACUA Wastewater Division and the ACUA Solid Waste Division. Cost is \$199,465.50 for contract term January 1, 2020 to December 31, 2020.

Explanation: The ACUA Solid Waste Division will continue to provide roll off services for the hauling of sludge material.

Resolution 19-12-309: Authorizing Shared Services Agreement between the Atlantic County Utilities Authority and Cumberland County Utilities Authority for Sludge Disposal.

Explanation: Revenue to the Authority is \$5,000.00.

Resolution 19-12-310: Authorizing Shared Services Agreement between the Atlantic County Utilities Authority and the Town of Hammonton for Sludge Disposal.

Explanation: Revenue to the Authority is \$200,000.00.

Resolution 19-12-311: Authorizing Shared Services Agreement between the Atlantic County Utilities Authority and the Raritan Township Municipal Utilities Authority for Sludge Disposal.

Explanation: Revenue to the Authority is \$400,000.00.

Resolution 19-12-312: Authorizing Shared Services Agreement between the Atlantic County Utilities Authority and the Two Rivers Water Reclamation Authority for Sludge Disposal.

Explanation: Revenue to the Authority is \$40,000.00.

Resolution 19-12-313: Authorizing an agreement between the Atlantic County Utilities Authority and Tropicana Atlantic City Corp. d/b/a Tropicana Atlantic City for Inspection Services.

Explanation: Annual revenue to the Authority is approximately \$5,047.00.

Resolution 19-12-329: Authorizing an Interlocal Agreement between the Atlantic County Utilities Authority and the Egg Harbor Township Municipal Utilities Authority for Maintenance and Inspection Services.

Explanation: Renewal of agreement whereby the ACUA will perform pumping station maintenance and inspection services for the contract period January 1, 2020 to December 31, 2022. Annual revenue to the Authority is \$378,492.00.

SOLID WASTE (Mr. Akers, Chair):

Resolution 19-12-314: Introduction of 2020 Solid Waste Division Budget.

Resolution 19-12-315: Authorizing the award of a Professional Services Contract to French & Parrello Associates for Annual Reports at the Atlantic County Utilities Authority. Amount is not to exceed \$21,500.00 for contract term January 1, 2020 to December 31, 2020.

Explanation: For preparation of certain Annual Reports as required by the NJDEP.

Resolution 19-12-316: Authorizing the award of an Alternate Method Contract to Advanced GeoServices Corp. for Consulting Engineer Services. Amount is not to exceed \$25,500.00 for contract term January 1, 2020 to December 31, 2020.

Explanation: For PPL 2020 Groundwater Sampling.

Resolution 19-12-317: Authorizing the award of an Alternate Method Agreement to Trinity Consultants for Consulting Engineering Services. Amount is not to exceed \$26,675.00 for contract term February 1, 2020 to January 31, 2021.

Explanation: For 2020 Air Permit Compliance Assistance.

Resolution 19-12-318: Authorizing renewal of contract with County Conservation, Bid 2018-SW-14 for Virgin Mulch. Amount is \$302,292.00.

Explanation: The ACUA is exercising its option to renew the contract for the period January 1, 2020 to December 31, 2020.

Resolution 19-12-319: Authorizing award of contract to Cascade Engineering for 96-Gallon Wheeled Cart Supply through the Sourcewell Cooperative Purchasing System.

Explanation: Amount is not to exceed \$135,000.00 for the contract term January 1, 2020 to December 31, 2020.

Resolution 19-12-320: Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the City of Absecon for Solid Waste, Bulky Waste, Recycling, Roll-Off Pull Services and Yard Waste Collections.

Explanation: The ACUA will continue to perform these services for up to 5 years. Annual revenue to the Authority is \$418,124.62.

Resolution 19-12-321: Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the Township of Egg Harbor for Recycling Collection Services.

Explanation: The ACUA will continue to perform Recycling Collection Services for up to 5 years. Annual revenue to the Authority is \$606,293.00

Resolution 19-12-322: Authorizing a Shared Services Agreement between The City of Millville and the Atlantic County Utilities Authority for Certain Solid Waste and Recycling Collection Services.

Explanation: The ACUA will perform certain solid waste collection services for the period beginning April 1, 2020. Total revenue to the Authority for 5-year term is \$5,338,649.00. Rescinding previous resolution and revising contract, changing number of bulk items to be picked up.

Resolution 19-12-323: Authorizing a contract with M.L. Ruberton Construction Company, Inc. for Marketing of Recyclable/Reusable Material.

Explanation: Renewal of contract from 1/1/20 to 6/30/20, at the rate of \$11.00 per ton. Amount of revenue to the Authority is approximately \$130,000.00.

Resolution 19-12-324: Authorizing Payment to Treasurer of the State of New Jersey for New Jersey Solid Waste Economic Regulation Program Interest. Amount is \$58,888.59

Explanation: For New Jersey Solid Waste Economic Regulation Fees.

ENGINEERING (Mr. Sarkos, Chair):

Resolution 19-12-325: Authorizing the award of an Alternate Method Contract to Johnson, Mirmiran & Thompson, Inc. for consulting engineering services. Amount is \$15,000.00 for contract term January 1, 2020 to December 31, 2020.

Explanation: Annual WWTP Report & Inspection as required by Wastewater Bonds.

Resolution 19-12-326: Authorizing the award of an Alternate Method Contract to DeMaio's, Inc. Amount is \$9,770.00 for the contract period January 1, 2020 to December 31, 2020.

Explanation: For LSRP work for underground storage tanks at Broadway and English Creek.

Resolution 19-12-327: Authorizing the award of an Emergency Contract to Stanker and Galetto for Transfer Station Column Repair. Amount is \$113,146.96.

Resolution 19-12-328: Designating 2020 Public Agency Compliance Officer.

Explanation: Appointing ACUA's Public Agency Compliance Officer as required by the New Jersey Division of Contract Compliance.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT (Mr. Sarkos, Chair):

Resolution 19-12-331: Authorizing the award of a contract to GranTurk Equipment for the purchase of One (1) New 2020 CNG Vactor Truck through the Sourcewell Cooperative Purchasing System. The Cost is \$547,220.04.

Explanation: To be utilized by the Wastewater Systems Staff.

Resolution 19-12-332: Authorizing the award of a contract to NAPA Auto Parts for NAPA Auto Parts & Services, through the Sourcewell Cooperative Purchasing System.

Explanation: The amount is \$77,500.00 for the contract term to January 1, 2020 to December 31, 2020.

Resolution 19-12-333: Authorizing the award of a contract to Lawson Products, Inc. through NIPA Cooperative Purchasing System for Road Maintenance Equipment Parts & Repairs.

Explanation: The amount is \$42,000.00 for the contract term January 1, 2020 to December 31, 2020.

Resolution 19-12-334: Authorizing the award of a contract to Grainger Parts Operations, Inc. under State Contract for Industrial/MRO Supplies & Equipment for the Centralized Maintenance Department.

Explanation: Amount is \$75,000.00 for the contract term January 1, 2020 to December 31, 2020.

Resolution 19-12-335: Authorizing award of a contract to Fastenal, Inc. under State Contract for Industrial/MRO Supplies & Equipment for the Centralized Maintenance Department.

Explanation: Amount is \$22,500.00 for the contract term January 1, 2020 to December 31, 2020.

Resolution 19-12-336: Authorizing award of contract to Graybar Electrical Technologies, Inc. for Electrical Equipment & Supplies through the U.S. Communities Cooperative Purchasing System.

Explanation: Amount is \$113,500.00 for contract term January 1, 2020 to December 31, 2020.

Resolution 19-12-337: Authorizing award of contract to National Auto Fleet Group to purchase One (1) New 2020 Toyota Rav4 Hybrid XLE through the Sourcewell Cooperative Purchasing System. Cost is \$31,007.10

Explanation: To be utilized by the Solid Waste Division.

Resolution 19-12-338: Authorizing award of contract to Longo Electrical/Mechanical for Wastewater Industrial Maintenance Supplies and Repairs through the North Jersey Wastewater Cooperative Purchasing System. Cost is \$100,120.00.

Explanation: For vertical pump repairs.

Resolution 19-12-339: Authorizing award of contract to Applied Industrial Technologies, Inc. for Wastewater Industrial Maintenance Supplies through the U.S. Communities Government Purchasing Alliance. Amount is \$245,000.00 for the contract term January 1, 2020 to December 31, 2020.

Explanation: For various replacement pumps, motors and ancillary parts for WW Systems operations.

Resolution 19-12-341: Authorizing a contract amendment to contract with Core Mechanical, Inc. for HVAC Refrigeration and Boiler Services under New Jersey State Contract.

Explanation: Extending contract term to February 29, 2020. Amount of increase is \$10,000.00.

Resolution 19-12-342: Authorizing a contract amendment to contract with Custom Bandag, Inc., Bid 2017-SW-06 for Purchase of New and Recapped Tires. Amount of increase is \$85,000.00.

Explanation: Extending contract term to January 31, 2020. (Amendment amount exceeds 20%).

Resolution 19-12-343: Authorizing a contract amendment to State contract with Riggins, Inc. for bio-diesel fuel. Amount is \$10,000.00.

Explanation: Extending contract term to December 31, 2019.

Resolution 19-12-344: Authorizing a contract amendment to State contract with GranTurk Equipment Co. for Road Maintenance Parts and Repairs. Amount is \$50,000.00.

Explanation: For unanticipated repairs.

Resolution 19-12-345: Authorizing a contract amendment to contract with Graybar Electrical Technologies, Inc. for Electrical Equipment/Supplies through the U.S. Communities Commodity Resale System. Amount of increase is \$29,800.00.

Explanation: For supplies for Headworks and generators.

Resolution 19-12-346 : Authorizing a contract amendment to State contract with Grainger Parts Operations, Inc. for Industrial/MRO Supplies & Equipment for the Centralized Maintenance Department. Amount of increase is \$3,000.00

Explanation: For additional miscellaneous supplies.

Resolution 19-12-347: Authorizing award of contract to Applied Technology Industrial, Inc./Sentrimax for Wastewater Industrial Maintenance Supplies through the U.S. Communities Government Purchasing Alliance. Amount is \$90,250.00.

Explanation: To repair dewatering centrifuge at the WW Treatment Plant.

Resolution 19-12-348: Authorizing award of contract to Applied Technology Industrial, Inc./A&E Associates for Wastewater Industrial Maintenance Supplies through the U.S. Communities Government Purchasing Alliance. Amount is \$37,800.00.

Explanation: To purchase four sewer air relief valves.

Resolution 19-12-349: Authorizing an Interlocal Agreement for Commodity Resale between the Atlantic County Utilities Authority and the Absecon Board of Education.

Explanation: Renewal of agreement for sale of biodiesel fuel through the ACUA Commodity Resale Agreement.

Resolution 19-12-350: Authorizing a Shared Services Agreement with Stockton University for CNG Vehicle maintenance.

Explanation: Renewal of agreement whereby the Authority will perform routine maintenance and repair services to Stockton's CNG vehicles for the term January 24, 2020 to January 23, 2021.

PERSONNEL/BENEFITS (Mr. Lyons, Chair):

Resolution 19-12-351: Authorizing participation in the New Jersey State Health Benefits Plan. Amount not to exceed \$6,011,801.00.

Explanation: Contract for health benefits for active and retired employees for calendar year 2020.

Resolution 19-12-352: Authorizing participation in the State of New Jersey Employee Health Benefits Prescription Plan. Amount not to exceed \$866,447.00 .

Explanation: Prescription benefits for active employees for calendar year 2020.

Resolution 19-12-353: Authorizing an agreement with Principal Life Insurance Company for Extraordinary, Unspecifiable Services for Short-Term Disability Insurance.

Explanation: Amount is not to exceed \$52,663.00 for contract term January 1, 2020 to December 31, 2020, with option to renew for two additional one-year terms.

Resolution 19-12-354: Amendment to Adoption Agreement for Eligible Governmental 457 Plan with Empower Retirement. **Under Staff Review.**

Resolution 19-12-355: Amending Atlantic County Utilities Authority 2019 Salary Guide.

Explanation: Approves a 2% increase for Non-Union employees.

FINANCE/AUDIT (Mrs. Pfrommer, Chair):

Resolution 19-12-356: Authorizing award of a Professional Services Contract to Mercadien, P.C. for Professional Auditing Services. Amount is not to exceed \$52,939.00 for contract term January 1, 2020 to December 31, 2020.

Explanation: 2019 Annual Audit and 2020 Escrow Audits.

Resolution 19-12-357: Authorizing award of contract Fastenal, Inc. under State Contract for Industrial/MRO Supplies & Equipment. Amount is \$62,100.00 for contract term January 1, 2020 to December 31, 2020.

Resolution 19-12-358: Authorizing award of contract to Grainger Parts Operations, Inc. under State Contract for Safety Supplies & Equipment. Amount is \$25,500.00 for contract term January 1, 2020 to December 31, 2020.

Resolution 19-12-359: Authorizing award of contract to Grainger Parts Operations, Inc. under State Contract for Safety Boots. Amount is \$58,225.00 for contract term January 1, 2020 to December 31, 2020.

Resolution 19-12-360: Authorizing the award of an alternate method contract to Cargas Systems, Inc. for Adaptable Support Services. Amount is not to exceed \$39,189.68 for contract term January 1, 2020 to December 31, 2020.

Explanation: Support services for HR dynamics, employee databases, CRM and Waste Flow Management systems.

Resolution 19-12-361: Authorizing the award of an alternate method contract to Ancero, LLC for Microsoft Support Services. Amount not to exceed \$38,000.00 for contract term January 1, 2020 to December 31, 2020.

Explanation: For support services including email, server virtualization and data backup.

Resolution 19-12-362: Authorizing a Shared Services Agreement with the City of Ventnor for Digital Media Consulting Services. Revenue to the Authority is not to exceed \$11,880.00.

Explanation: The ACUA will assist Ventnor in creating and managing digital content for its online presence, at the rate of \$19.00 per hour, for the contract term January 1, 2020 to December 31, 2021.

Resolution 19-12-363: Adopting Atlantic County Utilities Authority Cash Management Plan.

Explanation: Amending and adding certain titles.

Resolution 19-12-364: Designating depository banks for funds of the Atlantic County Utilities Authority and authorizing officers of the authority to sign necessary banking documents.

Explanation: Adding one bank, and adding/amending titles.

Resolution 19-12-365: Authorizing payment of certain expenditures. \$7,230,900.11

Resolution 19-12-366: Resolution authorizing an Executive Session to discuss Delphi Contracting v. ACUA.

9. Adjourn