

**ATLANTIC COUNTY UTILITIES AUTHORITY**  
**March 21, 2024 - 3:00 PM**  
**6700 Delilah Road, Egg Harbor Township, New Jersey**

**AGENDA**

1. Call to Order and Sunshine Law Announcement
2. Flag Salute
3. Roll Call
4. Approval of Minutes:  
Meeting of February 15, 2024
5. Board Committee Reports:  
Treasurer's report – Mrs. Pfrommer  
Personnel – Ms. Mento  
Finance/Audit - Mrs. Pfrommer  
Engineering – Mr. Formica  
Centralized Maintenance & Asset Management – Mr. Berenato  
Solid Waste/Recycling – Mr. Akers  
Wastewater/Sludge - Mrs. Ward
6. Presentations:  
  
Recognition of Nancy Rubin, Lab Technician, who is retiring on April 1, 2024,  
after 33 years of service with the ACUA.  
  
Recognition of Ronald Anderson, Road Handler, who is retiring on April 1, 2024,  
after 28 years of service with the ACUA.  
  
Recognition of Don Scull, Environmental Compliance Inspector, who is retiring on  
May 1, 2024, after 34 years of service with the ACUA.
7. Public and Board Comments on Agenda Items

8. Proposed Resolutions:

**WASTEWATER – Mrs. Ward, Chair**

**Resolution 24-3-79:** Authorizing a rider to the Shared Services Agreement with the Cumberland County Utilities Authority for Sludge Disposal. Estimated revenue to the Authority is \$140,000.00.

Explanation: Adding a hauling charge to the existing agreement with CCUA. The per day rate for this service is \$712.21.

**SOLID WASTE - Mr. Akers, Chair**

**Resolution 24-3-80:** Authorizing the award of a contract in Bid No. 2024-SW-01 for Household Hazardous Waste Collections to MXI Environmental Services. Amount is not to exceed \$373,730.00, for the initial contract term beginning April 1, 2024, through March 31, 2025, with the option to extend the contract up to two (2) additional one (1) year terms.

Explanation: This contract is for 2024-2025 Household Hazardous Waste Collection events for Atlantic County residents.

**Resolution 24-3-81:** Authorizing the award of a contract in Bid No. 2024-SW-03 for Sanitary Landfill Hydroseeding and Slope Stabilization to Angerman Company, LLC. Amount is not to exceed \$100,000.00, for contract term April 1, 2024, to March 31, 2025, with the option to extend for one (1) additional year.

Explanation: Awarded to lowest responsible bidder.

**Resolution 24-3-82:** Authorizing a Shared Services Agreement between the ACUA and the Borough of Woodbine for Recycling Services. The first year's revenue to the Authority is \$54,585.77.

Explanation: The Authority will perform recycling collection services for the 5-year period from April 1, 2024, to March 31, 2029.

**Resolution 24-3-83:** Authorizing renewal of contract with County Conservation Co. for the Supply and Delivery of Virgin Mulch, Bid No. 2022-SW-13. Amount is not to exceed \$261,112.50, for contract term January 1, 2024, through December 31, 2024.

Explanation: The ACUA is exercising the option to renew the contract for one (1) additional year.

**Resolution 24-3-84:** Authorizing a rider to the Shared Services Agreement with the City of Linwood for Municipal Solid Waste and Bulky Waste Collection Services.

Explanation: Updating "Exhibit A" of the agreement to add approved locations for collection services at no additional cost to Linwood.

**Resolution 24-3-85:** Authorizing a contract amendment to professional services contract with ARM Group, Inc., for Post-Closure Activities at Pinelands Park Landfill. Amount of increase is \$38,338.29.

Explanation: At the request of McCullough's Emerald Golf Links, the Authority will be decommissioning LFG wells. Services to be included in this amendment Quality Control and Reporting, Surface Emission Monitoring, Contractor technical specifications and Cost Submissions.

### **ENGINEERING - Mr. Formica, Chair**

**Resolution 24-3-86:** Authorizing the award of an Emergency Contract to Lafayette Utility Construction Co., Inc. for the repair of the Coastal Alternative Force Main. Amount of initial invoice is \$595,881.70.

Explanation: For emergency force main repairs at Reega Pump Station and Atlantic Avenue in Hamilton Township.

**Resolution 24-3-87:** Authorizing the award of an Emergency Contract to Atlantic Lining Co., Inc. for repairs at the Pinelands Park Landfill due to side slope failure. Estimated proposal cost is \$170,215.00.

Explanation: Repairs required by NJDEP due to failure of the southwest side slope due to heavy rain. This emergency will be reimbursed through the Pinelands Park Escrow Fund.

**Resolution 24-3-88:** Authorizing the award of a contract in Bid No. 2024-SW-02 for Maintenance and Repair of Temporary Landfill Cap (Routine & Emergency) to Atlantic Lining Co., Inc. Amount is not to exceed \$157,950.00, for contract term April 1, 2024, to March 31, 2025.

Explanation: Awarded to lowest responsible bidder.

**Resolution 24-3-89:** Authorizing a contract amendment to professional services contract with Envirosuite, Inc. for Odor Monitoring & Detection System. Amount of increase is \$40,270.00.

Explanation: For the installation of three (3) additional monitors at the Authority's landfill and extending the contract three (3) additional months until March 15, 2025.

**Resolution 24-3-90:** Authorizing an alternate method contract for professional services to Hawkins Delafield & Wood, LLP, for consulting services regarding Waste Conversion Technology procurement. Amount is not to exceed \$35,000.00, for contract term April 1, 2024, through March 31, 2025.

Explanation: For assistance in preparing the RFP for potential waste conversion technology project at the Environmental Park.

**CENTRALIZED MAINTENANCE & ASSET MANAGEMENT - Mr. Berenato, Chair**

**Resolution 24-3-91:** Authorizing the rejection of bids submitted for Bid No. 2024-SW-04 to Provide Factory Authorized Shop, Field Labor and Replacement Repair Parts for Vermeer Recycling Equipment.

Explanation: The only bid submitted is nonconforming to the specifications. The contract will be rebid.

**Resolution 24-3-92:** Authorizing the rejection of bids submitted for Bid No. 2024-SW-05 for Oils, Lubricants, Greases and Antifreeze.

Explanation: The only bid submitted is nonconforming to the specifications. The contract will be rebid.

**Resolution 24-3-93:** Authorizing the award of a contract in Bid No. 2024-SW-06 for Overhead Hoist Inspections, Services and Repairs to Moye Handling Systems. Amount is not to exceed \$19,500.00, for contract term April 1, 2024, to March 31, 2025.

Explanation: Awarded to lowest responsible bidder.

**Resolution 24-3-94:** Authorizing award of contract to Foley CAT for Purchase of a New 2024 Caterpillar 840GC Articulated Dump Truck through the Sourcewell Cooperative Purchasing System. Cost is \$745,741.56.

Explanation: The vehicle will be utilized for everyday activities at the landfill.

**Resolution 24-3-95:** Authorizing the award of a contract to Municipal Media Corp., d/b/a Recycle Coach for Software as a Service (SaaS) Agreement under New Jersey State Contract. Amount is not to exceed \$66,000.00 for the contract term April 1, 2024, to April 1, 2027.

Explanation: For software as a service agreement which includes clean communities' education and communication, SMS text message reminders and notifications to residents.

**Resolution 24-3-96:** Authorizing a contract amendment to contract with Groff Tractor & Equipment under the Educational Services Commission of New Jersey Cooperative (ESCNJ), for Case Equipment Repairs and Services. Amount of increase is \$79,000.00.

Explanation: Due to ESCNJ extending their contract, the ACUA is extending the contract through February 21, 2025, and amending the total amount.

**Resolution 24-3-97:** Authorizing a contract amendment to contract with Jesco, Inc. under the Educational Services Commission of New Jersey Cooperative (ESCNJ), for John Deere Equipment Parts and Supplies. Amount of increase is \$15,000.00.

Explanation: Due to ESCNJ extending their contract, the ACUA is extending the contract through February 21, 2025, and amending the total amount.

**Resolution 24-3-98:** Authorizing a contract amendment to contract with Goodyear Tires for Tires & Related Equipment through New Jersey State Contract. Amount of increase is \$10,000.00.

Explanation: Due to the State of New Jersey extending their contract, the ACUA is extending the contract through June 30, 2024, and amending the total amount.

**Resolution 24-3-99:** Authorizing a contract amendment to contract with TEC Elevator, Inc., under New Jersey State Contract, for Elevator Control Upgrades at the Wastewater Treatment Plant. Amount of increase is \$13,401.50.

Explanation: Additional funds are needed due to additional man hours that were required to complete the project.

**Resolution 24-3-100:** Authorizing the receipt of competitive bids through Internet auction site for the sale of surplus equipment.

Explanation: Sale of equipment no longer used by the Authority.

**PERSONNEL/BENEFITS – Ms. Mento, Chair**

**Resolution 24-3-101:** Authorizing a Shared Services Agreement Between the Atlantic County Utilities Authority and the Hamilton Township Municipal Utilities Authority for Risk and Safety Services, for a not to exceed amount of \$17,500.00. Revenue to the ACUA is approximately \$1,500.00, at the rate of \$94 per hour, for contract term May 1, 2024, to April 30, 2025.

Explanation: The ACUA will provide Risk and Safety Administrative Services.

**Resolution 24-3-102:** Amending 2024 Salary Guide.

Explanation: Adding the title Procurement and Contracts Manager. Modification is necessary to the Purchasing Manager's job description due to the inclusion of additional duties and responsibilities.

**Resolution 24-3-103:** Authorizing an unpaid leave of absence for a Facilities and Fleet Management Employee.

**FINANCE/AUDIT – Mrs. Pfrommer, Chair**

**Resolution 24-3-104:** Amending Procurement Card Policy and Procedures.

Explanation: Amending the Procurement Card Policy and Procedures to authorize the issuance of a P-Card to the Director of Wastewater. In addition, the title Mechanical and Electrical/Instrumentation Manager (also an authorized cardholder) will be corrected within the policy.

**Resolution 24-3-105:** Authorizing payment of certain expenditures - \$6,950,857.60

9. Public and Board Comments

10. Adjourn