

ATLANTIC COUNTY UTILITIES AUTHORITY
October 20, 2022 - 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey

AGENDA

1. Call to order and Sunshine Law announcement
2. Flag salute
3. Roll call
4. Approval of Minutes:
 - Special Board Meeting of September 13, 2022
 - Board Meeting of September 15, 2022
5. Board committee reports:
 - Treasurer's report - Mr. Berenato
 - Personnel – Ms. Mento
 - Finance/Audit - Mrs. Pfrommer
 - Engineering – Mr. Lyons
 - Centralized Maintenance & Asset Management – Mr. Berenato
 - Solid Waste/Recycling – Mr. Akers
 - Wastewater/Sludge - Mrs. Ward
6. Public and Board Comments
7. Proposed Resolutions:

WASTEWATER - Mrs. Ward Chair

Resolution 22-10-207: Authorizing a contract amendment to the emergency contract with P&H Senesac, Inc. for the additional one-month rental of a trailer-mounted dewatering centrifuge at the Wastewater Treatment Plant, extending the term of the rental to two months. Amount of increase: \$125,060.00. Also awarding emergency contracts to Applied Industrial Technologies, Inc. for the repair of a Programable Logic Controller (PLC), and Kendall, Inc. for design, hardware, and integration services of the new system. Total cost for Applied/Kendall: \$112,858.82.

Explanation: For the two-month rental of a trailer-mounted dewatering centrifuge and for emergency repairs at the Wastewater Treatment Plant.

Resolution 22-10-208: Authorizing the award of a Professional Services Contract to Contec Systems Industrial Corp. for an upgrade to the Continuous Emissions Monitoring System (CEMS).

Explanation: For programming upgrade to the CEMS for outside wet and dry sludge engineering support at the Wastewater Treatment Plant. Amount not-to-exceed: \$7,385.00

Resolution 22-10-209: Authorizing a Rider to Inspection Services Agreement with Caesars Entertainment Operating Company, Inc.

Explanation: For inspection of one (1) grease recovery unit at Hell's Kitchen Restaurant, located within Caesars in Atlantic City. Additional approximate annual revenue to the Authority is \$780.00.

Resolution 22-10-210: Amending Resolution 22-7-157 which authorizes a contract with the Camden County MUA for sludge disposal.

Explanation: Removing the term that the agreement shall automatically extend for four additional periods of one year and removing the optional ACUA Hauling Fee of \$350.00 per round trip.

SOLID WASTE - Mr. Akers, Chair

Resolution 22-10-211: Authorizing a contract amendment for LSC Environmental Products, LLC, for Furnish & Deliver Landfill Spray Applied Alternate Cover System, Bid No. 21-SW-04. Amount of increase: \$18,000.00.

Explanation: To extend the contract 92 days (until December 31, 2022), and to purchase additional materials to complete the current project.

Resolution 22-10-212: Authorizing renewal of the contract with Mazza Recycling Service, LLC, for Hauling & Processing Single Stream Recycling to Mazza Recycling Services, LLC, Bid No. 2020-SW-11. Amount is not to exceed \$3,500,000.00.

Explanation: The ACUA is exercising its option to renew the contract for the period January 1, 2023, to December 31, 2023.

Resolution 22-10-213: Accepting four (4) vehicles from the County of Atlantic.

Explanation: The ACUA is acquiring four (4) pickup trucks from the Atlantic County Government at no cost to the Authority. Trucks will be utilized by the landfill staff.

Resolution 22-10-214: Authorizing rejection of bid received in Bid No. 2022-SW-06 for transportation and disposal of Solid Waste.

Explanation: Rejecting bid submitted in accordance with N.J.S.A. 40A:11-13.2.

ENGINEERING – Mr. Lyons, Chair

Resolution 22-10-215: Authorizing the award of an Alternate Method Contract for Professional Services to Concord Engineering. Amount is not to exceed \$35,500.00 for the contract term November 1, 2022, to October 31, 2023.

Explanation: Engineering design services for GEO Building Heating and Cooling System.

Resolution 22-10-216: Authorizing the award of an Alternate Method contract to JMT, Inc. for consulting engineering services. Amount is \$15,000.00 for contract term January 1, 2023, to December 31, 2023.

Explanation: For 2022 Annual WWTP Report & Inspection as required by Wastewater Bonds.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT (Mr. Berenato, Chair)

Resolution 22-10-217: Authorizing a contract amendment to professional services contract with Natural Gas Vehicle Institute Training & Certification Contract due to increase in cost of transportation for training staff. Amount of increase is \$1,925.00.

Explanation: For unanticipated additional cost and extending the contract time until June 30, 2023.

Resolution 22-10-218: Authorizing the award of a contract to Core Mechanical for HVAC Refrigeration & Boiler Services, under State Contract #88697.

Explanation: Amount is \$232,000.00 for contract term from November 1, 2022, until October 31, 2023.

Resolution 22-10-219: Authorizing a Rider to the Shared Services Agreement between the Cape May County MUA and the Atlantic County Utilities Authority for Routine Maintenance and Repairs to Cape May County MUA's Compressed Natural Gas Vehicles.

Explanation: Exercising the option to extend the agreement for one year. Estimated revenue to the Authority is \$20,000.00 for the contract term October 1, 2022, to September 30, 2023.

Resolution 22-10-220: Awarding a contract with Applied Industrial Technologies, Inc. through the Omnia Partners National Cooperative for B Dewatering Centrifuge Repair. Amount is \$124,400.00.

Explanation: For repair of B Dewatering Centrifuge located in the Wastewater Division.

Resolution 22-10-221: Authorizing a contract amendment to contract with Grainger Parts Operations, Inc. under the New Jersey State Contract for industrial maintenance supplies and equipment for Wastewater Division. Amount of increase is \$3,500.00.

Explanation: For additional general supplies needed at the Wastewater Facility.

Resolution 22-10-222: Authorizing a contract amendment to contract with Lawson Products, Inc. for industrial maintenance supplies and equipment under the Omnia Partners Cooperative Purchasing System. Amount of increase is \$1,000.00.

Explanation: For industrial maintenance supplies.

Resolution 22-10-223: Authorizing a contract amendment to contract with Graybar Electrical Technologies, Inc. for a Heat Trace Order and Pump Station Generator Repairs, through the Omnia Partners Cooperative Purchasing System. Amount of increase is \$15,000.00.

Explanation: For repairs for the Wastewater Division.

Resolution 22-10-224: Authorizing a contract amendment to contract with Applied Industrial Technologies, Inc. for a Spare Centrifuge Backdrive VFD, GE Analog Cards and Wastewater Industrial Maintenance Supplies through the Omnia Partners Cooperative Purchasing System. Amount of increase is \$64,000.00.

Explanation: For parts and supplies for the Wastewater Facility.

Resolution 22-10-225: Authorizing the Microsoft Enterprise Agreement through Dell Marketing LLP, under State contract. Total cost is \$563,592.51, for the 3-year contract period December 1, 2022, to November 30, 2025.

Explanation: Renewal of software agreement for essential software which includes the rights to install and use Office, Inside ACUA, Email and CRM.

Resolution 22-10-226: Authorizing a contract amendment to contract with Keystone Digital Imaging for Lease of Copiers and Supplies through the OMNIA Partners Cooperative Purchasing System.

Explanation: For additional cost in printing. Amount of increase is \$17,000.00.

PERSONNEL/BENEFITS (Ms. Mento, Chair)

Resolution 22-10-227: Authorizing the award of an Alternate Method Contract for Professional Services to The Canning Group, LLC, who will provide search and recruitment services for the position of President of the Atlantic County Utilities Authority. Amount is not to exceed \$22,000.00.

Resolution 22-10-228: Authorizing a contract amendment to contract with Mike's Driving School for the addition of CDL-A training. Amount of increase is \$12,000.00.

Explanation: For cost incurred due to the addition of CDL-A training.

Resolution 22-10-229: Authorizing the Atlantic County Utilities Authority's Participation in the State Health Benefits Financial Incentive Program.

Explanation: The ACUA will participate in the State Health Benefits Incentive Program for Plan Year 2023.

Resolution 22-10-230: Appointing Gary Conover as Vice President of the Solid Waste Division of the Atlantic County Utilities Authority.

Resolution 22-10-231: Authorizing an unpaid leave of absence for Centralized Maintenance (Fleet) employee.

FINANCE/AUDIT (Mrs. Pfrommer, Chair)

Resolution 22-10-232: Authorizing the Atlantic County Utilities Authority to enter into a Cooperative Pricing Agreement with Hunterdon County Educational Services Commission Cooperative (HCEC) Pricing System, pursuant to N.J.S.A. 40A:11-11(5).

Explanation: Authorization to participate in purchasing Co-op.

Resolution 22-10-233: Authorizing the award of an Alternate Method Contract for Professional Services to S & P Global Ratings for the performance of a bond rating required by the NJ Infrastructure Bank for an upcoming loan closing for the Ventnor-Margate Forcemain Replacement Project, tentatively scheduled to close on 12/22/22.

Explanation: Contract amount not to exceed \$20,000.00. The services related to this Agreement will begin in October with an expiration date of 9/30/23.

Resolution 22-10-234: Authorizing a Resolution establishing the definitive terms and conditions of the Wastewater Revenue Bond issued to the New Jersey Infrastructure Bank and the Wastewater Revenue Bond issued to the State of New Jersey, acting by and through the DEP and providing for the settlement of the sale and purchase thereof; and taking related actions; all relating to Project S340809-30.

Explanation: For the upcoming loan closing for the Ventnor-Margate Forcemain Replacement Project, tentatively scheduled to close on 12/22/22. This is a New Jersey I-Bank funded project - subject to NJDEP approval.

Resolution 22-10-235: Authorizing contract with Brown & Brown for Site Pollution Incident Legal Liability Select insurance. The cost for 10-year term is \$454,431.00.

Explanation: Insurance coverage required for Pinelands Park Landfill acquisition.

Resolution 22-10-236: Authorizing Policies and Procedures for ADP providing third-party disbursement services. **(Policies & Procedures to follow.)**

Explanation: Approval of policies and procedures are required, per N.J.S.A. 5:30-17. ADP will function as third-party disbursement agency on the behalf of the ACUA, having access to funds and disbursing funds to tax agencies, garnishment, payments, and direct deposit.

Resolution 22-10-237: Authorizing payment of certain expenditures. \$6,391,542.28

8. Adjourn