

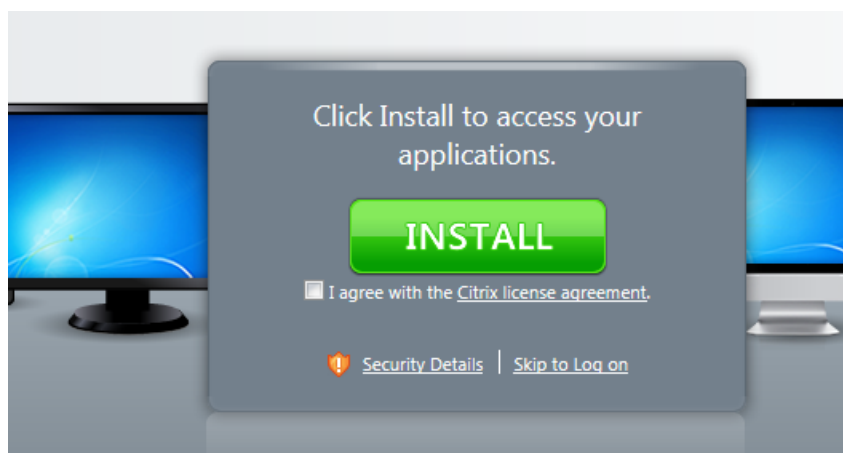
Installing Citrix Client – Windows XP/7/Vista

From your home PC or laptop, please follow the instructions below to access the new Citrix system.

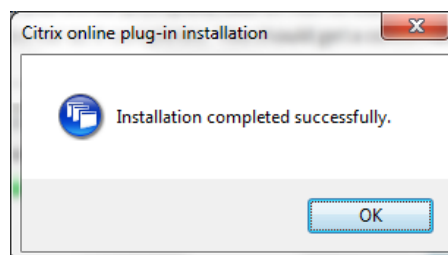
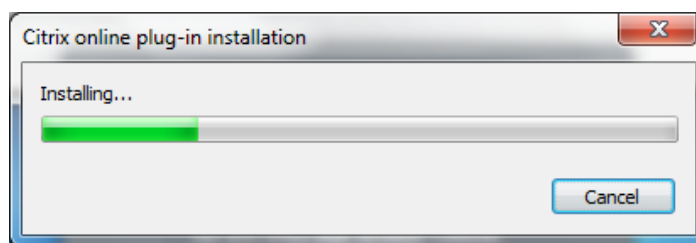
1. Go to www.acua.com and scroll to the bottom of the page. Click on the “Employee Access” Button



2. Click on the “Employee Access” link on the right side of the screen.
3. If you don’t have the proper client installed, you will be prompted to install it. Check off the box for “I agree with the Citrix license agreement” and click on the “INSTALL” button.

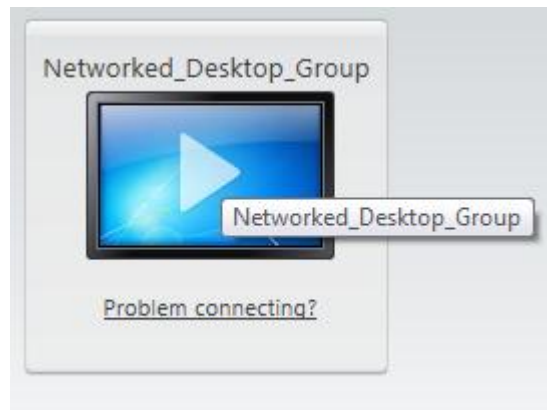


4. The client will download and you will be prompted, click on Run to start the installation. The installation will run and you should see a progress bar as it completes. You should get a confirmation message when it’s done.



5. The login screen should show a login prompt now. Please login with your ACUA network login and password.

6. Once you are successfully logged in, you should see an icon called "Network_Desktop_Group", click on it to access your ACUA desktop.



The next screen you will see will be a standard windows 7 login screen with the ACUA login acceptable use policy. Click through it to complete the login. This will give you access to your remote desktop session. When you are finished, simply log off to get back to your local desktop.