

ATLANTIC COUNTY UTILITIES AUTHORITY
January 18, 2024 - 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey

AGENDA

1. Call to Order and Sunshine Law Announcement
2. Flag Salute
3. Roll Call
4. Approval of Minutes:
Meeting of December 21, 2023
5. Board Committee Reports:
Treasurer's report – Mrs. Pfrommer
Personnel – Ms. Mento
Finance/Audit - Mrs. Pfrommer
Engineering – Mr. Lyons
Centralized Maintenance & Asset Management – Mr. Berenato
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mrs. Ward
6. Presentation on 2023 Clean Communities Program by
Rebecca Turygan, Environmental Affairs Coordinator
7. Video Presentation - 2023 ACUA Highlights
8. Public and Board Comments on Agenda Items
9. Proposed Resolutions:

WASTEWATER - Mrs. Ward Chair

Resolution 24-1-1: Authorizing a Shared Services Agreement between the ACUA and the Hamilton Township MUA for lab testing services. Amount of revenue to the Authority is \$9,120.80.

Explanation: The ACUA will continue to provide lab testing services to the HTMUA for the period February 15, 2024, to February 14, 2025.

Resolution 24-1-2: Authorizing the award of a professional services contract to Accelerated Technology Laboratories, Inc. for support services on the Laboratory Information Management System (LIMS). Amount is not to exceed \$12,000.00 for contract term January 1, 2024, to December 31, 2024.

Explanation: For 2024 training and support services.

Resolution 24-1-3: Authorizing award of a professional services contract to Alpha Analytical for perfluoroalkyl/polyfluoroalkyl substances (PFAS) testing. Amount is not to exceed \$7,000.00 for contract term January 1, 2024, to December 31, 2024.

Explanation: For outside PFAS lab testing which must be performed by a NJDEP certified laboratory of which Pace/Alpha Laboratory Services is certified.

Resolution 24-1-4: Authorizing award of a professional services contract to Associated Wastewater Service, LLC, for Wastewater Operations Consulting Services. Amount is not to exceed \$8,320.00 for the contract term January 1, 2024, to June 30, 2024.

Explanation: To facilitate transition, and to work on special projects at the rate of \$80.00 per hour.

Resolution 24-1-5: Authorizing a Shared Services Agreement between the ACUA and the Buena Borough MUA for Lab Testing Services. Estimated amount of revenue to the Authority is \$6,482.18.

Explanation: The ACUA will perform lab testing services for the period April 1, 2024, to March 31, 2025.

Resolution 24-1-6: Authorizing a contract amendment to contract with Polydyne, Inc. for the Supply of Polymer Flocculants, Bid No. 2022-WW-04. Amount of increase is \$1,200.00.

Explanation: To increase contract quantities to cover final 2023 quantities.

Resolution 24-1-7: Authorizing the award of a contract in Bid No. 2023-WW-07, for Supply of Sodium Hypochlorite to Kuehne Chemical Company, Inc. Amount is \$605,740.00, fixed for the 1st year, January 1, 2024, to December 31, 2024, with the option of a one-year extension, if mutually agreed upon. This represents a reduction in quantities from the original bid quantities.

Explanation: Awarded to the lowest responsible bidder.

SOLID WASTE - Mr. Akers, Chair

Resolution 24-1-8: Authorizing the award of an Alternate Method Contract for professional services to Marks Environmental, Inc. for Consulting Engineering Services. Amount is not to exceed \$25,500.00 for the contract term February 1, 2024, to January 31, 2025.

Explanation: For 2024 semi-annual groundwater sampling at the ACUA Landfill.

Resolution 24-1-9: Authorizing the award of an Alternate Method Contract for professional services to Montrose Environmental for 2024 Post-Closure Groundwater and Stormwater Sampling at Pinelands Park Landfill. Amount is not to exceed \$32,951.00, for contract term February 1, 2024, to January 31, 2025.

Explanation: For 2024 Pinelands Park Landfill Post-Closure Activities.

Resolution 24-1-10: Authorizing a Shared Services Agreement with the Township of Egg Harbor for grass cutting services. Cost is \$65,000.00 for 2024; \$66,500.00 for 2025; and \$68,000.00 for 2026.

Explanation: EHT will continue to perform grass-cutting services at Pinelands Park Landfill.

Resolution 24-1-11: Authorizing the award of a contract in Bid No. 2023-SW-20 for Supply of Neutralene ® 7030 SF or Equal to Air Care Technology. Amount is not to exceed \$200,000.00 for contract term February 1, 2024, to January 31, 2026.

Explanation: Awarded to lowest responsible bidder.

Resolution 24-1-12: Authorizing the award of an Alternate Method Contract for professional services to Trinity Consultant for 2024 Air Permit Compliance Assistance. Amount is not to exceed \$29,100.00, for contract term February 1, 2024, to January 31, 2025.

Explanation: For Annual AES, GHG Report, SSM and NSPS Reports, Semi-Annual Deviation Reports, Annual Compliance Certification, plus Miscellaneous Support.

Resolution 24-1-13: Authorizing a contract amendment to Alternate Method Contract for professional services to SCS Engineers, Inc., for 2023 Quarterly Landfill Surface Emission Monitoring. Amount of increase is \$1,024.00.

Explanation: Additional funds are needed to cover the cost of regulation required ten-day and thirty-day re-checks at the landfill that exceeded what was anticipated. After this, the contract will be closed.

Resolution 24-1-14: Authorizing a contract amendment to Alternate Method Contract for professional services to SCS Engineers, Inc., for Title V Permit Renewal – Environmental Justice. Amount of increase is \$16,000.00. (Aggregate amendment amount exceeds 20% limitation.)

Explanation: Additional funding is needed for required work, specifically, responding to questions and comments from public hearings.

Resolution 24-1-15: Authorizing a contract amendment to contract with HERC Rentals, Inc., for Heavy Equipment Rental-Landfill Maintenance, through the Omnia Partners National Cooperative. Amount of increase is \$12,925.00.

Explanation: To cover additional costs from equipment downtime and repairs and to close out the contract.

Resolution 24-1-16: Authorizing a contract amendment to contract with Dun-Rite Sand & Gravel Co., Inc., for Supply, Haul, and Deliver Earth Cover Material and Topsoil, Bid 2022-SW-12. Amount of increase is \$84,244.08.

Explanation: To close out the 2023 cover-material contract.

Resolution 24-1-17: Authorizing an amendment to contract with Mazza Recycling Services, LLC, Bid 2020-SW-11, for Hauling & Processing of Single Stream Recycling. Amount of increase is \$1,080.27.

Explanation: To close out the contract.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT - Mr. Berenato, Chair

Resolution 24-1-18: Authorizing contract award to GranTurk Equipment Co. for Automotive Parts, Supplies, and Repairs through the Stafford Township Cooperative Pricing System. Amount is not to exceed \$145,000.00 for contract term January 1, 2024, to December 31, 2024.

Explanation: For road maintenance equipment parts and repairs.

Resolution 24-1-19: Authorizing a contract amendment to Shared Services Agreement with Cumberland County Improvement Authority for CNG Vehicle Repairs & Maintenance, CNG Fuel, Truck Wash and Office Space. Amount of increase is \$3,300.00.

Explanation: To cover routine maintenance, fuel, and repair invoices for the last month of this contract.

Resolution 24-1-20: Authorizing a contract amendment to professional services contract with Catalyst Air Management, Inc., for Incinerator QA/QC testing, and Cylinder Gas Audits (CGA) for both incinerators. Amount of increase is \$100.00.

Explanation: To provide final payment for 4th quarter CEMS CGA testing.

Resolution 24-1-21: Authorizing a contract amendment to contract with Foley, Inc. for Heavy Equipment & Services through Sourcewell. Amount of increase is \$395,000.00.

Explanation: To cover unanticipated repairs on various equipment and to close out the contract.

Resolution 24-1-22: Authorizing a contract amendment to contract with Custom Bandag for New, Repair and Recapped OTR Tires, Bid 2021-SW-15. Amount of increase is \$60,000.00. (Aggregate amendment amount exceeds 20% limitation.)

Explanation: For additional costs of repairs and replacement of tires used by heavy-duty equipment on the landfill.

PERSONNEL/BENEFITS – Ms. Mento, Chair

Resolution 24-1-23: Authorizing a contract amendment to contract with New Jersey State Health Benefits Plan for Active Employees. Amount of decrease is \$36,102.19.

Explanation: To decrease contract of active employees' health benefits and to provide funding for retiree premiums.

Resolution 24-1-24: Authorizing a contract amendment to contract with New Jersey State Health Benefits Plan for Authority Retirees. Amount of increase is \$36,102.14.

Explanation: The 2023 costs exceeded budgeted expenses due to the increased number of retirees in 2023.

Resolution 24-1-25: Amending Atlantic County Utilities Authority Policy and Benefits Manual.

Explanation: Updates to the Policy and Benefits Manual that reflect agreed upon and authorized policy changes, retroactively back to January 1, 2024. Resolution includes attachment summarizing the applicable changes.

Resolution 24-1-26: Authorizing contract amendment to contract with Grainger Parts Operations, Inc., for Industrial/MRO Supplies for Employee Safety Boots under NJ State Contract. Amount of increase is \$3,037.29.

Explanation: Due to increased cost of safety boots.

FINANCE/AUDIT – Mrs. Pfrommer, Chair

Resolution 24-1-27: Adopting the 2024 ACUA Wastewater Division Budget.

Resolution 24-1-28: Adopting the 2024 ACUA Solid Waste Division Budget.

Resolution 24-1-29: Authorizing Signers for the OceanFirst Payroll Bank, N.A. Payroll Account.

Explanation: Authorizing the Authority's President and Vice President of Administration & Finance/Chief Finance Officer as authorized signers for the payroll account.

Resolution 24-1-30: Authorizing the Use of Facsimile Signatures of the Authority's President for the OceanFirst Bank, N.A. Payroll Account.

Resolution 24-1-31: Authorizing renewal of contract for Credit Card Processing Services to Fulton Bank, N.A. Amount is not to exceed \$300,000.00 for the 1-year contract period, from February 1, 2024, to January 31, 2025.

Explanation: The Authority is exercising its option to renew the contract for Credit Card Processing Services to Fulton Bank, N.A., with the option to extend for the additional one-year term.

Resolution 24-1-32: Authorizing payment of certain expenditures. \$6,223,455.42

10. Public and Board Comments

11. Adjourn