

**ATLANTIC COUNTY UTILITIES AUTHORITY**  
**November 16, 2023 - 3:00 PM**  
**6700 Delilah Road, Egg Harbor Township, New Jersey**

**AGENDA**

1. Call to Order and Sunshine Law Announcement
2. Flag Salute
3. Roll Call
4. Approval of Minutes:  
Meeting of
5. Board Committee Reports:  
Treasurer's report – Mrs. Pfrommer  
Personnel – Ms. Mento  
Finance/Audit - Mrs. Pfrommer  
Engineering – Mr. Lyons  
Centralized Maintenance & Asset Management – Mr. Berenato  
Solid Waste/Recycling – Mr. Akers  
Wastewater/Sludge - Mrs. Ward
6. Presentation:  
Recognition of William Bill, Mechanical, Electrical & Instrumentation Manager,  
who is retiring at the end of November, after 36 years of service with the ACUA.
7. Public and Board Comments on Agenda Items
8. Proposed Resolutions:

**WASTEWATER - Mrs. Ward Chair**

**Resolution 23-11-269:** Authorizing award of alternate method contract to Garden State Laboratories, Inc. for Laboratory Services. Amount is not to exceed \$40,000.00 for contract term January 1, 2024, to December 31, 2024.

Explanation: For outside lab testing.

**Resolution 23-11-270:** Authorizing a contract amendment to an alternate method contract with Accelerated Technology Laboratories, Inc., for Laboratory Information Management System Software. Amount of decrease is \$12,335.75.

Explanation: For reduction in training needs to close out the 2023 contract.

**Resolution 23-11-271:** Authorizing a Shared Services Agreement with the Stony Brook Regional Sewerage Authority for Sludge Disposal Services, for a not to exceed amount of \$40,000.00, for contract term January 1, 2024, to December 31, 2025.

Explanation: For contingency disposal of sludge to the SBRSA, excluding transportation.

**Resolution 23-11-272:** Authorizing the award of a contract to Municipal Maintenance Company, through the North Jersey Wastewater Cooperative Pricing System, for the supply and delivery of various replacement pumps, motors and ancillary parts needed for the Systems Pump Station Operations. Amount not to exceed \$60,000.00, for the contract term January 1, 2024, to December 31, 2024.

Explanation: To supply and replace needed equipment at pump stations.

**Resolution 23-11-273:** Authorizing the award of a contract to Grainger Parts Operations, Inc. for MRO/Industrial Supplies under New Jersey State Contract. Amount is not to exceed \$70,000.00 for the contract term January 1, 2024, to December 31, 2024.

Explanation: For supplies and equipment to be utilized by the Wastewater Facility.

**Resolution 23-11-274:** Authorizing contract award to Graybar Electrical Technologies, Inc. for Electrical Equipment & Supplies through the Omnia Partners Cooperative Purchasing System. Amount is \$40,000.00 for contract term January 1, 2024, to December 31, 2024.

Explanation: For annual pump station generator maintenance at the 18 regional ACUA pump station sites.

### **SOLID WASTE - Mr. Akers, Chair**

**Resolution 23-11-275:** Authorizing the award of a contract in Bid No. 2023-SW-10 for Supply and Delivery of Dense Graded Aggregate and Clean Concrete Stone to Iaconelli Construction. Amount is not to exceed \$200,000.00 for a term beginning January 1, 2024, to December 31, 2025.

Explanation: Awarded to lowest responsible bidder.

**Resolution 23-11-276:** Authorizing the award of two contracts in Bid No. 2023-SW-11 for Supply, Haul and Deliver Earth Cover Material to Herman's Trucking for an amount not to exceed \$1,000,000 and the award for topsoil to Dun-Rite Sand & Gravel, Inc. for an amount not to exceed \$30,000. Amount for both contracts is not to exceed \$1,030,000.00 for a term beginning January 1, 2024, to December 31, 2024.

Explanation: Awarded to lowest responsible bidders.

**Resolution 23-11-277:** Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the Township of Weymouth for Municipal Trash Collection and Roll-Off Services.

Explanation: Renewal of agreement for 5-year term beginning January 1, 2024. Annual revenue to the Authority is \$74,214.82

**Resolution 23-11-278:** Authorizing award of contract to Cascade Engineering, for the Supply of 96-Gallon Carts and Plastic Rear-Load Dumpsters, through the Sourcewell Cooperative Purchasing System. Amount of contract is \$270,000.00, for a term beginning January 1, 2024, to December 31, 2024.

Explanation: For costs incurred due to increased demand for carts.

**Resolution 23-11-279:** Authorizing award of contract to Wastequip Manufacturing Co., LLC, for the purchase of Metal Dumpsters and Roll Off Containers through the Sourcewell Government Purchasing Alliance.

Explanation: Cost is \$60,000.00 for the contract term January 1, 2024, to December 31, 2024.

**Resolution 23-11-280:** Authorizing award of contract to Seon System Sales, Inc., d/b/a Safe Fleet Solutions, through the Buy Boards National Purchasing Cooperative for Truck Smart Fleet Management System. Total cost is \$141,000.00, for contract term January 1, 2024, to December 31, 2024.

Explanation: For on-going support for the ACUA's fleet.

**Resolution 23-11-281:** Authorizing award of an alternate method contract to French & Parello Associates for annual reports for 2023-2024 Solid Waste Annual Reports. Amount is not to exceed \$21,800.00, for contract term January 1, 2024, to December 31, 2024.

Explanation: For preparation of certain Annual Reports as required by the NJDEP.

**Resolution 23-11-282:** Authorizing a contract amendment to contract with HERC Rentals, Inc., for Heavy Equipment Rental-Landfill Maintenance, through the Omnia Partners National Cooperative. Amount of increase is \$32,000.00.

Explanation: For higher than anticipated rental of heavy equipment by Solid Waste Operations.

**Resolution 23-11-283:** Authorizing payment to the State of New Jersey for NJ Solid Waste Economic Regulation Program Interest in the amount of \$61,063.64.

Explanation: This fee is calculated as one quarter ( $\frac{1}{4}$ ) of one percent (1%) of the Gross operating Revenue reported to NJDEP with the filing of the Certificate of Public Convenience & Necessity Annual Report.

**Resolution 23-11-284:** Authorizing support of the Renewable Natural Gas (RNG) Incentive Act, H.R. 2448/S/XXXX.

Explanation: The passage of the RNG Incentive Act will create a \$1.00/gallon RNG fuel tax credit.

## **ENGINEERING - Mr. Lyons, Chair**

**Resolution 23-11-285:** Authorizing the award of a professional services contract to MSW Consultants for a Waste Characterization Study. Cost is \$72,700.00 for the contract period of one (1) year from the date of the Notice to Proceed.

Explanation: For completion of a Waste Characterization Study for two (2) seasonal periods.

**Resolution 23-11-286:** Authorizing a contract amendment to contract with Quad Construction Company, Inc., Bid No. 2022-WW-09, REBID, for Ventnor-Margate Pump Station Upgrades. Amount of increase: \$75,543.17.

Explanation: For added out-of-scope work items and changes due to unforeseen site conditions.

**Resolution 23-11-287:** Authorizing a contract amendment to contract with Carrier Corporation for the rental and installation of a temporary HVAC System, through the Sourcewell Cooperative Purchasing System. Amount of increase is \$11,130.00.

Explanation: Due to the complexity of the HVAC replacement, the rental unit was deployed for two additional weeks.

## **CENTRALIZED MAINTENANCE & ASSET MANAGEMENT - Mr. Berenato, Chair**

**Resolution 23-11-288:** Authorizing the award of a contract to Riggins, Inc. for Bio-Diesel Fuel through NJ State Contract. Amount is not to exceed \$775,000.00 for the contract term January 1, 2024, to December 31, 2024.

Explanation: This is the annual contract for purchase of bio-diesel fuel.

**Resolution 23-11-289:** Authorizing the award of a contract to Riggins, Inc. for Unleaded Gas through NJ State Contract. Amount is not to exceed \$150,000.00 for the contract term January 1, 2024, to October 31, 2024.

Explanation: This is a 10-month contract for purchase of unleaded gas.

**Resolution 23-11-290:** Authorizing award of a contract to McNeilus Truck & Manufacturing through the Sourcewell Government Purchasing Alliance for Parts & Services. Amount is \$90,000.00 for the contract term November 16, 2023, to November 15, 2024.

Explanation: To be utilized for CNG Packer trucks.

**Resolution 23-11-291:** Authorizing the award of a contract to Applied Industrial Technologies, Inc. for Wastewater Industrial Maintenance Supplies through Omnia Partners Cooperative Purchasing. Amount is \$340,000 for the contract term January 1, 2024, to December 31, 2024.

Explanation: To supply various equipment and supplies for the Wastewater Facility.

**Resolution 23-11-292:** Authorizing the award of a contract to NAPA Auto Parts for NAPA Auto/Truck Parts & Services, through the Sourcewell Cooperative Purchasing System. Amount is \$88,500.00 for the contract term January 1, 2024, to December 31, 2024.

Explanation: Annual contract for vehicle maintenance and repair parts.

**Resolution 23-11-293:** Authorizing the award of a contract to United Rental for Equipment Rental through Sourcewell Government Purchasing Alliance. Amount is \$18,500.00, for contract term January 1, 2024, to August 27, 2024.

Explanation: Equipment rental for both Facilities (SW) and Mechanical/Electrical (WW).

**Resolution 23-11-294:** Authorizing the award of a contract to Core Mechanical for HVAC Refrigeration & Boiler Services, under State Contract #88697.

Explanation: Amount is \$207,500.00 for a contract term retroactive from November 1, 2023, until October 31, 2024.

**Resolution 23-11-295:** Authorizing a contract amendment to contract with Clean Energy Corp. for the Operation, Maintenance, and Retail Billing and Marketing Services for the Compressed Natural Gas (CNG) Fueling Station, Bid No. 2021-SW-08. Amount is not to exceed: \$110,200.00.

Explanation: The ACUA is exercising the option to extend the contract for a 12-month period from January 1, 2024, to December 31, 2024.

**Resolution 23-11-296:** Authorizing the award of a professional services agreement to Catalyst Air Management, Inc., as it relates to the Authority's Continuous Emissions Monitoring System (CEMS). Amount is not to exceed \$16,250.00, for contract term January 1, 2024, to December 31, 2024.

Explanation: For QA/QC Testing Program for Incinerator's A & B.

**Resolution 23-11-297:** Authorizing a contract amendment to contract with UGI Energy Services, LLC, for Purchase of Natural Gas, Bid 2020-WW-11. Amount of increase is \$142,000.00.

Explanation: Additional funds are needed due to the increase in the use of natural gas.

**Resolution 23-11-298:** Authorizing a contract amendment to contract with Lawson Products, Inc. for High-Performance Maintenance Equipment, Parts, and Repairs under the Omnia Partners Cooperative Purchasing System. Amount of increase is \$4,500.00.

Explanation: To cover the cost of hardware needed for effluent valve replacements.

**Resolution 23-11-299:** Authorizing a contract amendment to professional services contract with Catalyst Air Management, Inc., for Incinerator QA/QC testing, and Cylinder Gas Audits (CGA) for both incinerators. Amount of increase is \$1,900.00.

Explanation: Additional funds will provide needed CGA 4<sup>th</sup>-quarter testing.

**Resolution 23-11-300:** Authorizing a contract amendment to contract with Grainger Parts Operations, Inc. for Industrial/MRO Supplies & Equipment through NJ State Contract. Amount of increase is \$12,000.00.

Explanation: For miscellaneous electrical, instrumentation, and mechanical supplies.

**Resolution 23-11-301:** Authorizing a contract amendment to contract with Applied Industrial Technologies, Inc. for Wastewater MRO Equipment/Supplies through the Omnia Partners Cooperative Purchasing System. Amount of increase is \$20,000.00.

Explanation: For replacement of an odor-control fan unit at the Wastewater Facility.

**Resolution 23-11-302:** Authorizing a contract amendment to contract with Graybar Electrical Technologies, Inc. for Electrical Equipment and Supplies under the OMNIA Partners Cooperative Purchasing System. Amount of increase is \$19,000.00.

Explanation: For GEO generator repair, additional instrumentation supplies and lighting supplies for the Recycling Center.

**Resolution 23-11-303:** Accepting two (2) Ford Escapes from the County of Atlantic at no cost to the Authority.

Explanation: These vehicles will be used on-site only and will be assigned to Solid Waste Operations.

**Resolution 23-11-304:** Authorizing a contract amendment to contract with Hunter Jersey Peterbilt for Labor and Replacement Parts of Peterbilt Heavy Duty Trucks, Bid No. 2021-SW-18. This is for a 23-month contract, from February 1, 2022, and terminating on December 31, 2023. Amount of increase is \$57,500.00 to cover the remaining 2 months of the second year of the contract. (Aggregate amendment amount exceeds 20% limitation.)

Explanation: The ACUA has experienced an increase in heavy truck repairs over the course of this two-year contract.

**Resolution 23-11-305:** Authorizing the award of an alternate method contract for proprietary computer software services to Edmunds GovTech. Cost is \$25,325.72, for the contract term January 1, 2024, to December 31, 2024.

Explanation: For Edmunds Software Access, Hosting and Maintenance Support Services.

#### **PERSONNEL/BENEFITS – Ms. Mento, Chair**

**Resolution 23-11-306:** Authorizing approval of Atlantic County Utilities Authority Health Reimbursement Arrangement (HRA) Plan Document naming NJ Direct 2035 as Base Plan.

**Resolution 23-11-307:** Authorizing award of contract for Employee Vision Care Plan to National Vision Administrators. Amount not to exceed \$27,232.00.

Explanation: Contract for active employee vision care plan for one (1) year from January 1, 2024, to December 31, 2024, and renewable annually for two additional years (2025 and 2026).

**Resolution 23-11-308:** Authorizing award of contract for administration of Employee Dental Insurance Program to Delta Dental of New Jersey. Amount not to exceed \$157,377.00.

Explanation: Contract for active employee Dental Premier and Preferred Plans for one (1) year from January 1, 2024, to December 31, 2024, and renewable annually for two additional years (2025 and 2026).

**Resolution 23-11-309:** Authorizing award of contract to DeltaCare Flagship Health, Inc. for employee dental insurance (DeltaCare). Amount not to exceed \$56,080.00.

Explanation: Contract for active employee Dental Flagship HMO Plan for one (1) year from January 1, 2024, to December 31, 2024, and renewable annually for two additional years (2025 and 2026).

**FINANCE/AUDIT – Mrs. Pfrommer, Chair**

**Resolution 23-11-310:** Authorizing a Shared Services Agreement with the City of Ventnor for Digital Media Consulting Services. Cost to Ventnor is not to exceed \$13,200.00.

Explanation: The ACUA will assist Ventnor in creating and managing digital content for its online presence, at the rate of \$21.15 per hour, for the contract term January 1, 2024, to December 31, 2025.

**Resolution 23-11-311:** Advising New Jersey Department of Community Affairs as to status of 2024 Wastewater Division Budget.

**Resolution 23-11-312:** Advising New Jersey Department of Community Affairs as to status of 2024 Solid Waste Division Budget.

**Resolution 23-11-313:** Authorizing the application of a grant from the New Jersey Department of Community Affairs in the amount of \$2,080,000.00.

Explanation: For reimbursement to the Authority for overtime costs incurred during the COVID-19 Pandemic.

**Resolution 23-11-314:** Authorizing payment of certain expenditures. \$5,359,874.20

9. Public and Board Comments

10. Adjourn