

**ATLANTIC COUNTY UTILITIES AUTHORITY
FEBRUARY 16, 2023 - 3:00 PM
REORGANIZATION
6700 Delilah Road, Egg Harbor Township, New Jersey**

AGENDA

1. Call to Order and Sunshine Law Announcement
2. Flag Salute
3. Roll Call
4. Approval of Minutes:
Meeting of January 19, 2023
5. Board Committee Reports:
Treasurer's report - Mr. Berenato
Personnel – Ms. Mento
Finance/Audit - Mrs. Pfrommer
Engineering – Mr. Lyons
Centralized Maintenance & Asset Management – Mr. Berenato
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mrs. Ward
6. Public and Board Comments on Agenda Items
7. Proposed Resolutions:

REORGANIZATION

Resolution 23-2-39: Electing Chair of the Atlantic County Utilities Authority.

Resolution 23-2-40: Electing Vice Chair of the Atlantic County Utilities Authority.

Resolution 23-2-41: Appointing Treasurer and Assistant Treasurer of the Atlantic County Utilities Authority.

Resolution 23-2-42: Designating 2023-2024 Meeting Schedule for the Atlantic County Utilities Authority.

Resolution 23-2-43: Designating depository banks for funds of the Atlantic County Utilities Authority and authorizing officers of the authority to sign necessary banking documents.

Resolution 23-2-44: Designating official newspapers for publication of legal notices of the Atlantic County Utilities Authority.

Resolution 23-2-45: Authorizing President, Chair, and Chief Finance Officer of the Authority to sign endorsements and permit applications and enter into certain contracts on behalf of the Authority.

Resolution 23-2-46: Adopting Atlantic County Utilities Authority Cash Management Plan.

Resolution 23-2-47: Authorizing award of an alternate method for Professional Legal Services-General Counsel to Nehmad, Davis & Goldstein, P.C. Amount is not to exceed \$145,000.00.

Explanation: Annual agreement for General Counsel Services for the contract term March 1, 2023, to February 29, 2024.

Resolution 23-2-48: Authorizing award of an alternate method contract to Eckert, Seamans, Cherin & Mellott, LLC, for Bond Counsel Services. Amount is not to exceed \$50,000.00.

Explanation: Annual agreement for Bond Counsel services for the contract term March 1, 2023, to February 29, 2024.

Resolution 23-2-49: Authorizing award of a professional services contract to Acacia Financial Group, Inc. for Financial Advisory Services. Amount of contract is not to exceed \$10,000.00.

Explanation: Annual agreement for financial advisory services for the contract term March 1, 2023, to February 29, 2024.

Resolution 23-2-50: Authorizing the award of alternate method contract to NW Financial Group, LLC, for financial advisory services. Amount is not to exceed \$20,000.00.

Explanation: Annual agreement for financial advisory services for contract term March 1, 2023, to February 29, 2024.

Resolution 23-2-51: Authorizing the award of a professional services contract to PFM Asset Management, LLC (PFMAM) for Investment Management Services. Amount is not to exceed \$10,000.00.

Explanation: Annual agreement for investment management services for contract term March 1, 2023, to February 29, 2024.

Resolution 23-2-52: Authorizing the award of an alternate method contact to Gabel Associates for Energy Consulting Services. Amount is not to exceed \$50,000.00.

Explanation: To provide energy consulting services for the Wastewater & Solid Waste Divisions for contract term March 1, 2023, to February 29, 2024.

Resolution 23-2-53: Authorizing the award of a professional services contract to Centurion, a Marsh & McLennan Agency, LLC, Company, for Retirement Plan and Advisory Consultant Services. Amount is not to exceed \$17,500.00.

Explanation: To provide retirement plan and advisory consultant services for contract term March 1, 2023, to February 29, 2024.

Resolution 23-2-54: Appointing Siracusa-Kauffman Agency as Insurance Broker of Record for Certain Insurance Coverage and Authorizing Placement of Insurance Coverage.

Explanation: Appointment of Siracusa-Kauffman Agency as the Authority's Insurance Broker of Record. Cost of ancillary coverage is \$65,775.00 for the contract term March 1, 2023, to February 29, 2024.

REGULAR MEETING

WASTEWATER - Mrs. Ward Chair

Resolution 23-2-55: Authorizing the award of an Emergency Contract to SBIRents, Inc., for the rental of a temporary dewatering centrifuge at the Wastewater Facility.

Explanation: The estimated cost of the three-month rental of the temporary mobile dewatering unit, which includes the moving and set-up of the unit, is estimated to be \$107,400.00.

Resolution 23-2-56: Approving Second Joinder Agreement Amending and Supplementing Sewage Conveyance and Treatment Agreement, dated as of September 1, 1973, as amended.

Explanation: This allows Egg Harbor City to withdraw as a participant and will include New Jersey American Water Co., Inc., as a new participant in the agreement.

Resolution 23-2-57: Approving the procedure for awarding a contract for purchase of electric generation service at the Wastewater Treatment Plant and Pump Stations, not to exceed 24 months.

Explanation: The Authority will seek bids from a third-party supplier for a period not-to-exceed 24 months and award contract prior to Board approval. The President of the Authority will have authorization to award the contract.

Resolution 23-2-58: Authorizing an amendment to the agreement between the ACUA Wastewater Division and the ACUA Solid Waste Division. Extending contract term to December 31, 2023. Anticipated cost to Wastewater Division is \$226,638.29 for the term January 1, 2023, to December 31, 2023.

Explanation: The ACUA Solid Waste Division will continue to provide roll off services for the hauling of sludge material.

SOLID WASTE - Mr. Akers, Chair

Resolution 23-2-59: Authorizing a contract amendment to contract with Dun-Rite Sand & Gravel Co., Inc., for Supply, Haul, and Deliver Earth Cover Material and Topsoil, Bid 2022-SW-12. Amount of decrease is \$458,000.00.

Explanation: To reduce amount of the initial contract award.

Resolution 23-2-60: Authorizing a shared services agreement between the ACUA and the City of Linwood for Solid Waste Collection Services. Extending contract to October 31, 2023. Revenue to the Authority will be \$128,258.78 (for 7.5 months).

Explanation: The Authority is extending the existing solid waste collection agreement with Linwood to allow them to go out to bid for this service.

Resolution 23-2-61: Authorizing a Rider between the ACUA and the City of Linwood for Certified Recycling Professional Services.

Explanation: To provide Certified Recycling Professional Services on behalf of the City of Linwood.

Resolution 23-2-62: Authorizing an amendment to the Inter-Local Shared Services Agreement between the ACUA and Buena Borough for Solid Waste Collection Services.

Explanation: Agreement is for five (5) years, for contract term February 1, 2023, to January 31, 2028.

Resolution 23-2-63: Authorizing award of alternate method contracts for Various Marketing Recyclables.

Explanation: Alternate method contracts for potential marketing recyclables by a blanket agreement for all potential recycling marketing contracts in conjunction with Pay-to-Play compliance.

Resolution 23-2-64: Authorizing award of a Professional Services Contract to SCS Engineers for Title V Permit Renewal Administrative Order 2021-25 (AO25) Environmental Justice Compliance Support. Amount is not to exceed \$9,000, for a contract term of March 1, 2023, to December 31, 2023.

Explanation: For Title V Compliance assistance.

ENGINEERING - Mr. Lyons, Chair

Resolution 23-2-65: Authorizing the award of a professional engineering design services contract to Hazen & Sawyer for the Conversion of Existing Aeration Basin Mechanical Mixers to a Diffused Air System. Amount is not to exceed \$424,059.00, for a contract term of March 1, 2023, to February 29, 2024.

Explanation: Awarded to the highest scoring RFP.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT - Mr. Berenato, Chair

Resolution 23-2-66: Authorizing the award of a professional services agreement to Catalyst Air Management, Inc., as it relates to the Authority's Continuous Emissions Monitoring System. Amount is not to exceed \$11,000.00, for contract term May 1, 2023, to December 31, 2023.

Explanation: For QA/QC Testing Program for Incinerator's A & B.

Resolution 23-2-67: Authorizing contract award to Groff Tractor for Case Equipment Repairs & Services through the ESCNJ Cooperative Purchasing System. Amount is not to exceed \$65,000.00, for contract term March 1, 2023, to December 31, 2023.

Explanation: The current ESCNJ Contract expires in February 2023, and the ACUA will establish a new contract through the end of 2023.

Resolution 23-2-68: Authorizing contract award to Jesco, Inc., for John Deere Parts & Repairs through ESCNJ Cooperative Purchasing Program. Amount is not to exceed \$25,000.00, for contract term March 1, 2023, to December 31, 2023.

Explanation: The current ESCNJ Contract expires in February 2023, and the ACUA will establish a new contract through the end of 2023.

Resolution 23-2-69: Authorizing a contract amendment to professional services contract with Catalyst Air Management, Inc., for Incinerator QA/QC testing. Amount of increase is \$2,100.00.

Explanation: The QA/QC services will include both relative accuracy test audits (RATA) and Cylinder Gas Audits (CGA) for both incinerators.

Resolution 23-2-70: Authorizing a contract amendment to contract with Groff Tractor for Case Equipment Repairs & Services through the ESCNJ Cooperative Purchasing System. Amount of increase is \$707.49.

Explanation: Adding funds to original contract to close out the contract.

Resolution 23-2-71: Authorizing contract award to Raritan Valve & Automation for actuated valves through the North Jersey Wastewater Cooperative Program. Amount is not to exceed \$70,000.00.

Explanation: To purchase electrically actuated valves for the effluent pumps in the Wastewater Treatment Plant Pump House.

PERSONNEL/BENEFITS – Ms. Mento, Chair

Resolution 23-2-72: Approving Second Addendum to Master Services Agreement with ADP, Inc., dated November 3, 2021, as amended.

Explanation: To conform certain provisions to New Jersey Law.

Resolution 23-2-73: Authorizing contract award to Fastenal Company, Inc. for PPE Supplies Vending Machine Program through New Jersey State Contract. Amount is not to exceed \$49,500.00, for contract term January 1, 2023, to June 30, 2023.

Explanation: For PPE supplies vending machine.

Resolution 23-2-74: Amending Atlantic County Utilities Authority 2023 Salary Guide.

Explanation: Adding the titles of Executive Assistant to the President/Board Secretary and Assistant Board Secretary and Executive Assistant.1

Resolution 23-2-75: Appointing Lisa Duffner as Board Secretary for the Atlantic County Utilities Authority.

Resolution 23-2-76: Appointing Lisa Duffner as Custodian of Records for the Atlantic County Utilities Authority.

FINANCE/AUDIT – Mrs. Pfrommer, Chair

Resolution 23-2-77: Authorizing contracts with certain approved Contract Vendors for contracting units through the Educational Services Commission of New Jersey Cooperative (ESCNJ).

Resolution 23-2-78: Authorizing contracts with certain approved Contract Vendors for contracting units through the New Jersey State Purchasing System.

Resolution 23-2-79: Authorizing contracts with certain approved Contract Vendors for contracting units through the NASPO ValuePoint Governmental Purchasing Alliance.

Resolution 23-2-80: Authorizing contracts with certain approved Contract Vendors for contracting units through the North Jersey Wastewater Cooperative Purchasing System.

Resolution 23-2-81: Authorizing contracts with certain approved Contract Vendors for contracting units through the OMNIA Partners Governmental Purchasing Alliance.

Resolution 23-2-82: Authorizing contracts with certain approved Contract Vendors for contracting units through the Sourcewell Government Purchasing Alliance.

Resolution 23-2-83: Authorizing payment of certain expenditures - \$7,386,415.75.

8. Public and Board Comments

9. Adjourn