

ATLANTIC COUNTY UTILITIES AUTHORITY
December 21, 2023 - 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey

AGENDA

1. Call to Order and Sunshine Law Announcement
2. Flag Salute
3. Roll Call
4. Approval of Minutes:
Meeting of November 16, 2023
5. Board Committee Reports:
Treasurer's report – Mrs. Pfrommer
Personnel – Ms. Mento
Finance/Audit - Mrs. Pfrommer
Engineering – Mr. Lyons
Centralized Maintenance & Asset Management – Mr. Berenato
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mrs. Ward
6. Presentations:

Recognition of Lorenzo (“Lory”) Domingo, Mechanical Group Leader, who is retiring at the end of December, after 32 years of service with the ACUA.

Recognition of Tanya Tartaglia, Business Manager, who is retiring at the end of December, after 20 years of service with the ACUA.
7. Public and Board Comments on Agenda Items
8. Wastewater and Solid Waste Rate Hearings
9. Audit Presentation – 2022 Audit
10. Proposed Resolutions:

FINANCE – Mrs. Pfrommer

Resolution 23-12-315: Adopting Wastewater Rates, Fees, and Charges.

Explanation: Rate hearing to set fees and charges effective January 1, 2024.

Resolution 23-12-316: Adopting Solid Waste Rates, Fees, and Charges.

Explanation: Rate hearing to set fees and charges effective January 1, 2024.

WASTEWATER - Mrs. Ward Chair

Resolution 23-12-317: Authorizing the award of a contract in Bid No. 2023-WW-06, for Supply of Ferric Chloride to Kemira Water Solutions, Inc., Alternate C. Amount is \$89,400.00 for a contract term of January 1, 2024, to December 31, 2024, with a one-year option to extend in the amount of \$98,250.00.

Explanation: Awarded to the lowest responsible bidder.

Resolution 23-12-318: Authorizing the award of a contract in Bid No. 2023-WW-09, for Supply of Polymer Flocculants to Polydyne, Inc. Amount is not to exceed \$380,000.00 for a contract term January 1, 2024, to December 31, 2024, with a one-year option to extend.

Explanation: Awarded to the lowest responsible bidder.

Resolution 23-12-319: Authorizing agreement between the ACUA Wastewater Division and the ACUA Solid Waste Division. Annual revenue to the SW Division is approximately \$235,590.50.

Explanation: The ACUA Solid Waste Division will continue to provide roll off services for the hauling of sludge material.

Resolution 23-12-320: Authorizing an Interlocal Agreement between the Atlantic County Utilities Authority and the Egg Harbor Township Municipal Utilities Authority for Maintenance and Inspection Services.

Explanation: Renewal of agreement whereby the ACUA will perform pumping station maintenance and inspection services for the contract period January 1, 2024, to December 31, 2026. Annual revenue to the Authority is \$372,530.00 for the Egg Harbor Township Pump Stations and \$48,040.00 for the Linwood Pump Station.

Resolution 23-12-321: Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the Ewing-Lawrence Sewerage Authority for Contingency Sludge Disposal Services.

Explanation: Term is from January 1, 2024, to December 31, 2024. Estimated revenue to the Authority is \$10,000.00.

Resolution 23-12-322: Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the Stony Brook Regional Sewerage Authority for Contingency Sludge Disposal Services.

Explanation: Term is January 1, 2024, to December 31, 2024. Estimated revenue to the Authority is \$10,000.00.

Resolution 23-12-323: Authorizing the award of an alternate method contract to Chavond-Barry Engineering for consulting services. Amount of contract is not to exceed \$72,000.00 for the contract term January 1, 2024, to December 31, 2024.

Explanation: This contract is for routine consulting services related to Title V Permitting for the Authority's Bio Solids Multiple Hearth Incinerator and its associated Air Emission Equipment.

Resolution 23-12-324: Authorizing a contract amendment to 1st year of contract with Nichem, Inc. for Supply & Disposal of Activated Carbon, Bid No. 2022-WW-06. Amount of decrease is \$107,200.00.

Explanation: To reduce the 2023 contract for actual quantities.

Resolution 23-12-325: Authorizing option to extend contract with Nichem, Inc., Bid No. 2022-WW-06 for Supply of Activated Carbon for the Wastewater Treatment Plant and Pump Stations for a one year period from January 1, 2024 to December 31, 2024.

Explanation: The Authority is exercising its option to extend this contract for one year. New not to exceed amount is \$192,950.00.

Resolution 23-12-326: Authorizing a contract amendment to contract with Kemira Water Solutions for supply and delivery of ferric chloride solution. Amount of decrease is \$107,672.57.

Explanation: To reduce contract quantities to reflect close out of 2023 activity.

Resolution 23-12-327: Authorizing a contract amendment to contract with Kuehne Chemical Co. for Supply of Sodium Hypochlorite, Bid 2021-WW-07. Amount of increase is \$61,000.00.

Explanation: For estimated final quantities for contract year 2023.

Resolution 23-12-328: Authorizing a contract amendment to Alternate Method Contract with Associated Wastewater Services, LLC, for Wastewater Operations Consulting Services. Amount of decrease is \$41,000.00.

Explanation: Reduction in consulting scope due to the hiring of a full-time Director of Wastewater Operations.

Resolution 23-12-329: Authorizing a Shared Services Agreement with the Cape May County Municipal Utilities Authority for the Disposal of CMCMUA sludge. The estimated revenue for the first year is \$900,000.00.

Explanation: One-year agreement from January 1, 2024, to December 31, 2024, with the option to extend for four (4) additional 1-year periods.

Resolution 23-12-330: Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the City of Millville for sludge disposal services.

Explanation: Renewal of agreement from January 1, 2024, to December 31, 2024. Estimated amount of revenue to the Authority is \$10,000.00.

Resolution 23-12-331: Authorizing execution of a Demo Equipment Trial Agreement between the Atlantic County Utilities Authority and Boerger, LLC, for the Trial Use of Rotary Lobe Pump and Grinder at the Wastewater Facility. Cost to the Authority is \$3,000.00 for reconditioning fee and shipping.

SOLID WASTE - Mr. Akers, Chair

Resolution 23-12-332: Authorizing the award of a contract in Bid No. 2023-SW-12, for Tire Recycling to Mazza Recycling Services, Ltd., for the contract term January 1, 2024, to December 31, 2024. Amount is not to exceed \$70,000.00.

Explanation: Awarded to the lowest responsible bidder.

Resolution 23-12-333: Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the Cumberland County Improvement Authority for CNG Vehicle Repairs and Maintenance, for CNG Fuel and Use of Office Space in Conjunction with a Cumberland County Municipality Collection Contract.

Explanation: Amount is not to exceed \$301,084.00 over the one (1) year term of the agreement, from January 1, 2024, to December 31, 2024, with the option to renew for one (1) additional year.

Resolution 23-12-334: Authorizing a contract with Aqua-Tex Transport, Inc. for Marketing of Recyclable/Reusable Material.

Explanation: Renewal of contract for contract term January 1, 2024, to June 30, 2024, at the rate of \$13.00 per ton. Amount of revenue to the Authority is approximately \$260,000.00.

Resolution 23-12-335: Authorizing a contract with Beneficial Soil Solutions for Marketing of Recyclables/Reusable Material.

Explanation: Contract term January 1, 2024, to June 30, 2024, at a rate of \$15.00 per ton. Amount of revenue to the Authority is approximately \$300,000.00.

Resolution 23-12-336: Authorizing the award of an alternate method contract to LGL Limited for Bird Research/Monitoring Services. Amount of contract is not to exceed \$68,820.00 for the contract term January 1, 2024, to December 31, 2024.

Explanation: For bird monitoring and research at ACUA Landfill.

Resolution 23-12-337: Authorizing the award of a contract to HERC Rentals, Inc. for Heavy Equipment Rental through the Omnia Partners National Cooperative Purchasing System. Amount is not to exceed \$90,000.00, for the contract term January 1, 2024, to December 31, 2024.

Explanation: For equipment rental to support landfill operations.

Resolution 23-12-338: Authorizing the award of a contract to HERC Rentals, Inc. for Heavy Equipment Rental through the Omnia Partners National Cooperative Purchasing System. Amount is not to exceed \$49,800.00, for the contract term January 1, 2024, to December 31, 2024.

Explanation: For the rental of jockey truck to support the transfer of single stream recyclables to market.

Resolution 23-12-339: Authorizing the award of contract to HERC Rentals, Inc. for Rental of Excavator and Grapple Bucket through OMNIA Partners Cooperative Purchasing System. Amount is not to exceed \$135,600.00 for the contract term January 1, 2024, to December 31, 2024.

Explanation: For the rental of an excavator and grapple bucket to load single stream recyclables. Cost to be reimbursed by Mazza Recycling.

Resolution 23-12-340: Authorizing award of a contract to Grainger Parts Operations, Inc. for MRO/Industrial Supplies under New Jersey State Contract. Amount is not to exceed \$25,000.00 for the contract term January 1, 2024, to June 30, 2024.

Explanation: For supplies and equipment to be utilized by the Landfill, Transfer Station, and Clean Communities.

Resolution 23-12-341: Authorizing a contract amendment to professional services contract with SCS Engineers, Inc., for Landfill Surface Emissions Monitoring. Amount of increase is \$673.90.

Explanation: Additional funds are needed to cover the cost of regulation-required rechecks at the landfill which exceed what was anticipated and to close out contract.

Resolution 23-12-342: Authorizing a contract amendment to contract with Wastequip Manufacturing Co., LLC, for the purchase of Metal Dumpsters and Roll Off Containers, through the Sourcewell Government Purchasing Alliance. Amount of decrease: \$14,278.00.

Explanation: To close out contract.

Resolution 23-12-343: Authorizing a contract amendment to contract with Cascade Engineering, for the Supply of 96-Gallon Carts and Plastic Rear-Load Dumpsters, through the Sourcewell Cooperative Purchasing System. Amount of decrease: \$40,311.50.

Explanation: To close out contract.

Resolution 23-12-344: Authorizing a contract amendment to contract with Mazza Recycling Services, Ltd., Bid No. 2020-SW-11 to Haul and Process of Single Stream Recyclables. Amount of decrease: \$226,748.27.

Explanation: To close out contract.

Resolution 23-12-345: Authorizing a contract amendment to contract with ACV Environmental Services, Bid 2022-SW-16 for Household Hazardous Waste Collection. Amount of decrease is \$27,619.90.

Explanation: Reduction in unused funds for 2023.

Resolution 23-12-346: Authorizing a contract amendment to contract with Air Care Technology, Bid No. 2021-SW-11 for Rebid-Supply of Neutralene ® 7030 SF or Equal. Amount of decrease: \$27,269.00.

Explanation: To reduce funds and close out contract.

Resolution 23-12-347: Authorizing payment of the Authority's portion of H2S Treatment System Media Changeout Project to AC Landfill Energy, LLC. Amount is \$257,829.45.

Explanation: The Authority's portion of total cost is 41.71%, which is based on LFG flow rates and current Air Permit limits.

Resolution 23-12-348: Amending Rules and Regulations for Solid Waste Disposal at Atlantic County Utilities Authority Facilities.

Explanation: For use of the Solid Waste and Recycling Facilities for 2024.

ENGINEERING - Mr. Lyons, Chair

Resolution 23-12-349: Authorizing the award of a contract in Bid No. 2023-SW-07, for MSE Berm Construction Phase 3, to Wyndham Construction, LLC. The contract term is 382 days from the Notice to Proceed. Amount is not to exceed \$18,089,050.82.

Explanation: Awarded to the lowest responsible bidder.

Resolution 23-12-350: Authorizing the award of a professional services contract for Quality Assurance Services for MSE Berm Construction Phase 3 to SCS Engineers. Amount not to exceed \$108,467.00.

Explanation: Third-party engineering services required by NJDEP. Request for Proposals - Awarded to highest scoring proposal.

Resolution 23-12-351: Authorizing the award of a professional services contract for Quality Control Services for MSE Berm Construction Phase 3 to ARM Group. Amount not to exceed \$584,063.94.

Explanation: Third-party engineering services required by NJDEP. Request for Proposals - Awarded to highest scoring proposal.

Resolution 23-12-352: Authorizing the award of a professional services contract to JMT, Inc. for consulting engineering services. Amount is not-to-exceed \$16,000.00, for contract term January 1, 2024, to December 31, 2024.

Explanation: For 2023 Annual WWTP Report and Inspection as required by Wastewater Bonds.

Resolution 23-12-353: Authorizing a contract amendment to contract with Carrier Corporation for the Purchase of a Cooling Tower, through the Sourcewell Cooperative Purchasing System. Amount of increase is \$17,500.00.

Explanation: For additional upgrades requested by Authority.

Resolution 23-12-354: Authorizing a Grant Agreement with the New Jersey Board of Public Utilities for the procurement of two (2) dual-port Direct Current Fast Chargers for electric vehicles at the Wastewater Facility. Amount of grant is \$100,000.00.

Resolution 23-12-355: Authorizing a pool of acceptable respondents to a Request for Qualifications for the Development of a Solid Waste Conversion Facility at the ACUA.

Explanation: This resolution identifies qualified respondents for this project in accordance with New Jersey Statute 13:1E-153 et seq., Request for Qualifications; Selection of Qualified Vendors.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT - Mr. Berenato, Chair

Resolution 23-12-356: Authorizing the award of a contract in Bid No. 2023-WW-08, for Multiple Hearth Furnace Maintenance to Industrial Furnace Company, Inc., for the contract term January 1, 2024, to December 31, 2025. Amount is not to exceed \$850,000.00.

Explanation: Awarded to the lowest responsible bidder.

Resolution 23-12-357: Authorizing the award of a contract in Bid No. 2023-SW-13, for Factory Authorized Shop, Field Labor and Replacement Repair Parts for Peterbilt Heavy Duty Trucks to Hunter Jersey Peterbilt, for the contract term January 1, 2024, to December 31, 2025. Amount is not to exceed \$500,000.00.

Explanation: Awarded to the lowest responsible bidder.

Resolution 23-12-358: Authorizing the award of a contract in Bid No. 2023-SW-14, for Factory Authorized Shop, Field Labor and Replacement Repair Parts for Cummins and Cummins Wesport Engines to Hunter Jersey Peterbilt, for the contract term January 1, 2024, to December 31, 2025. Amount is not to exceed \$340,000.00.

Explanation: Awarded to the lowest responsible bidder.

Resolution 23-12-359: Authorizing the award of a contract in Bid No. 2023-SW-15, for Factory Authorized Shop, Field Labor, and Replacement Repair Parts for Allison Transmissions to Johnson & Towers, LLC, for the contract term January 1, 2024, to December 31, 2025. Amount is not to exceed \$65,000.00.

Explanation: Awarded to the lowest responsible bidder.

Resolution 23-12-360: Authorizing the award of a contract in Bid No. 2023-SW-16, for Factory Authorized Shop, Field Labor and Replacement Repair Parts for Crane Carrier Heavy Duty Trucks to Johnson & Towers, LLC, for the contract term January 1, 2024, to December 31, 2025. Amount is not to exceed \$125,000.00.

Explanation: Awarded to the lowest responsible bidder.

Resolution 23-12-361: Authorizing the award of a contract in Bid No. 2023-SW-17, for New, Repair, and Recapped OTR Tires to Custom Bandag, Inc., for the contract term January 1, 2024, to December 31, 2024, with the option to extend one (1) additional year. Amount is not to exceed \$300,000.00.

Explanation: Awarded to the lowest responsible bidder.

Resolution 23-12-362: Authorizing contract award to Graybar Electrical Technologies, Inc. for Electrical Equipment & Supplies through the OMNIA Partners Cooperative Purchasing System. Amount is \$132,500.00 for contract term January 1, 2024, to December 31, 2024.

Explanation: Annual contract for the purchase of electrical supplies.

Resolution 23-12-363: Authorizing award of a contract to Groff Tractor for Case Equipment Repairs and Services through the ESCNJ Cooperative Purchasing System. Cost is \$15,000.00 for the contract term January 1, 2024, to February 29, 2024.

Explanation: Annual contract for Case equipment parts, repairs, and service.

Resolution 23-12-364: Authorizing contract award to Jesco, Inc. for John Deere Heavy Equipment Parts & Repairs through ESCNJ Cooperative Purchasing Program. Amount is not to exceed \$20,000.00 for contract term January 1, 2024, to February 29, 2024.

Explanation: Annual contract for John Deere parts, repairs, and service.

Resolution 23-12-365: Authorizing award of a contract to Foley CAT for Heavy Equipment, Parts, Accessories, Supplies & Related Services through the Sourcewell Cooperative Purchasing System. Amount is \$960,000.00 for the contract term January 1, 2024, to December 31, 2024.

Explanation: Annual contract for Caterpillar parts, repairs and services.

Resolution 23-12-366: Authorizing the award of a contract to Lawson Products, Inc. for High Performance Maintenance Equipment/Repairs under OMNIA Cooperative Purchasing System Contract #R192005. Amount is \$53,000.00 for contract term January 1, 2024, to December 31, 2024.

Explanation: Annual contract for maintenance and repair products.

Resolution 23-12-367: Authorizing contract award to Goodyear Auto Service Center, under New Jersey State Contract, for Tires, Related Equipment, and Services. Amount not to exceed \$32,000.00, for the contract term, retroactively, from November 28, 2023, to March 31, 2024.

Explanation: Due to the prior contract with Sourcewell not being updated online, the Authority could not award in November in advance of the contract completion date.

Resolution 23-12-368: Authorizing the award of an alternate method contract to Cargas Systems, Inc. for Adaptable Support Services. Amount is not to exceed \$40,800.00, for contract term January 1, 2024, to December 31, 2024.

Explanation: Support services for HR dynamics, employee databases, and CRM and Waste Flow Management systems.

Resolution 23-12-369: Authorizing the award of an alternate method contract for professional services to Ancero, LLC, for Consulting Services in 2024. Amount not to exceed \$70,000.00, for the contract term January 1, 2024, to December 31, 2024.

Explanation: For support services including email, server virtualization and data backup.

Resolution 23-12-370: Authorizing contract award to Verizon Wireless for Wireless Devices and Services under NASPO Valuepoint Contract. Amount is not to exceed \$120,000.00, for the contract term January 1, 2024, to December 31, 2024.

Explanation: For cellular services for mobile phones and cell modems for pump stations and Authority staff.

Resolution 23-12-371: Authorizing award of contract to Keystone Digital Imaging (KDI) Office Technology for Lease of Copiers and Supplies through the Omnia Partners Cooperative Purchasing System. Cost is not to exceed \$90,000.00 for 36-month contract, from February 10, 2024, to February 10, 2027.

Explanation: For lease of copiers and supplies.

Resolution 23-12-372: Authorizing award of a contract to United Rentals for the Purchase of Three (3) Used Pickup Trucks through the Sourcewell Cooperative Purchasing System. Total cost for all three (3) vehicles is \$88,675.00.

Explanation: To be utilized by Solid Waste Operations and Centralized Maintenance Staff for daily inspections and operations at the ACUA Environmental Park.

Resolution 23-12-373: Authorizing award of a contract to Hudson Motors Partnership for the Purchase of a new 2024 Toyota RAV4 AWD Prime SE (4544) Plug-In Hybrid SUV through New Jersey State Contract. Cost is \$44,400.00

Explanation: To be utilized by ACUA executive staff.

Resolution 23-12-374: Authorizing award of a contract to GranTurk Equipment Company, Inc., for the Purchase of Three (3) New Automatic Side Loader (ASL) Trucks, through the Sourcewell Cooperative Purchasing System. Amount is not to exceed \$1,522,602.90.

Explanation: To be used as part of the Authority's fleet of CNG collection vehicles.

PERSONNEL/BENEFITS – Ms. Mento, Chair

Resolution 23-12-375: Authorizing continued participation in the New Jersey State Health and Prescription Program for Active Employees. The 2024 annual cost is \$7,046,042.00 (This represents a 7.65% increase as compared to calendar year 2023.)

Explanation: Medical and prescription benefits for active employees for calendar year 2024.

Resolution 23-12-376: Authorizing participation in the New Jersey State Health and Prescription Program for Retirees. The 2024 annual cost is \$2,394,700.00. (This represents a 19.03% increase as compared to calendar year 2023.)

Explanation: Contract for health benefits for retired employees for calendar year 2024.

Resolution 23-12-377: Amending 2024 Salary Guide.

Explanation: Adding job titles in response to restructuring and increased departmental responsibilities.

Resolution 23-12-378: Authorizing award of contract to Grainger Parts Operations, Inc. to purchase Safety Boots, under New Jersey State Contract. Amount is not to exceed \$38,500.00.

Explanation: For contract term January 1, 2024, to June 30, 2024.

Resolution 23-12-379: Authorizing award of a contract to Grainger Parts Operations, Inc. for MRO/Industrial Supplies under New Jersey State Contract. Amount is not to exceed \$17,750.00, for the contract term January 1, 2024, to June 30, 2024.

Explanation: To purchase MRO/Industrial Supplies and PPE for all employees pursuant to PEOSH/OSHA requirements.

FINANCE/AUDIT – Mrs. Pfrommer, Chair

Resolution 23-12-380: Introducing 2024 Wastewater Division Budget.

Resolution 23-12-381: Introducing 2024 Solid Waste Division Budget.

Explanation: The Solid Waste and Wastewater budgets will be introduced at the December board meeting.

Resolution 23-12-382: Authorizing Amendment to the 2023 Budget – Solid Waste.

Explanation: Management is requesting that the Board authorize an amendment to the 2023 Solid Waste Budget, per requirements of the DCA.

Resolution 23-12-383: Accepting the 2022 Financial Statement Audit.

Explanation: The 2022 audit will be presented for the Board's acceptance. The Authority received a clean opinion and there are no management comments or recommendations.

Resolution 23-12-384: Authorizing award of a Professional Services Contract for Professional Auditing Services to Ford, Scott & Associates. Amount is not to exceed \$59,000.00, for contract term January 1, 2024, to December 31, 2024.

Explanation: A resolution to award a professional services contract to Ford Scott & Associates to be auditors for the 2023 financial statements and 2024 landfill escrow audits, plus ancillary services if needed.

Resolution 23-12-385: Authorizing award of a Professional Services Contract to Archer & Greiner, PC for Special Counsel Services in the arena of environmental law.

Explanation: The request is for a contract amount not to exceed \$50,000.00. The contract period will be from January 1, 2024, to December 31, 2024.

Resolution 23-12-386: Authorizes Participation in the Atlantic County Insurance Fund Commission for a three-year term. Total amount is not to exceed \$7,067,252.00.

Resolution 23-12-387: Authorizing the Rescinding of Resolution for the Approval of Grant Application with the DCA.

Explanation: Resolution 23-11-313 was approved at the November 2023 Board meeting for the grant application made with the New Jersey DCA for reimbursement to the Authority for overtime costs incurred during the COVID-19 Pandemic. It has since been determined that the grant funding awarded by the State will not be a reimbursement for overtime costs already paid but instead for overtime costs incurred by the Solid Waste Division during the year 2024.

Resolution 23-12-388: Resolution Authorizing Grant Application with the New Jersey DCA.

Explanation: Authorizing the application of a grant from the New Jersey DCA in the amount of \$2,080,000.00 for overtime costs incurred by the Solid Waste Division during the year 2024.

Resolution 23-12-389: Designating 2024 Public Agency Compliance Officer.

Explanation: Appointing John A. Conover, Deputy Chief Engineer, to be the ACUA's Public Agency Compliance Officer as required by the New Jersey Division of Contract Compliance.

Resolution 23-12-390: Authorizing the Atlantic County Utilities Authority to enter into a Cooperative Pricing Agreement with the Township of Stafford for Member Participation in the Stafford Township Cooperative Pricing System.

Resolution 23-12-391: Authorizing payment of certain expenditures. \$7,174,185.28

9. Public and Board Comments

10. Adjourn